



West Bengal State Warehousing Corporation

(A Statutory Corporation)
Khadya Bhavan, B Block (4th Floor)
11A, Mirza Ghalib Street, Kolkata -700087
Website: www.warehousingwb.com
Email: swc@wb.gov.in
Phone: (033) 4001 9846

Memo No.:- 144 /ENGG/SWC/26-27

Date:- 04.08.2026

NOTICE INVITING QUOTATION NO. 12 OF 2026-27 OF THE SENIOR SUPERINTENDING ENGINEER, WEST BENGAL STATE WAREHOUSING CORPORATION

WEST BENGAL STATE WAREHOUSING CORPORATION (WBSWC) invites experienced consultants for Preparation of as built drawings of existing infrastructure and obtaining provisional & Final NOC for Fire & Emergency Services Department for the below mentioned Godowns at different location in West Bengal, as per particulars given below:

Sl. No.	Godown Location
1	Bankura Warehouse
2	Malda Warehouse
3	Memari – I Warehouse
4	Kaliyaganj Warehouse

1	Name of the Officer with address.	:	Senior Superintending Engineer West Bengal State Warehousing Corporation, Khadyashree Bhaban, 1st. Floor. 11A Mirza Ghalib Street, Kolkata – 700087.
2	Consultancy firm eligible to submit Quotation.	:	1. The Firm or the applicant must have previous experience of Fire Fighting consultancy, including all clearances. 2. The firm should have a valid Trade License, PAN and GST registration, Professional Tax Registration.
3	Availability of experienced technical manpower	:	1. The Firm should have Firefighting Consultant, who will be involved throughout the project.

4	Certificate to be attached with the application.	:	Self-attested Xerox copies of 1. PAN Card, 2. G.S.T. registration certificate, 3. Credential of similar work in the last 7 years 4. P.T.E.C / P.T. Challan 5. Declaration of the Fire Consultant 6. Certificate & Bio data of the Fire consultant 7. Voter Card & Aadhar Card (if applicable)
---	--	---	---

1. Online Submission of Item no. 1 to be done in 1 month , Item no, 2 to be completed in 1 month , Online Submission of Item no. 3 to be done in 1 month after completion of work, without any further extension of time.
2. In case of inaction found on the part of the agency the work will be rescinded and EMD will be forfeited. The next lowest bidder will be awarded the same work at the rate of 1st. lowest.
3. Earnest money @ Rs.5000/- has to accompany each bid in the form of Bank Draft in favor of "WEST BENGAL STATE WAREHOUSING CORPORATION" payable at Kolkata.
4. During scrutiny, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
5. Even after issuance of the work order, the tender inviting authority may verify the credential & other documents of the successful tenderer if found necessary. After verification, if it is found that such documents submitted by the successful tenderer are either manufactured or false in that case, work order will be cancelled with forfeiture of earnest money.

Date & Time Schedule:-

Sl. No	Particulars	Date & Time
1	Date of uploading of NIQ Documents (online)	04/08/2026 at 18:55hrs
2	Start date & time to download "Quotation documents" (online)	05/08/2026 at 18:55hrs
3	Start date of submission of Technical & Financial Proposals (online)	08/08/2026 at 11:00hrs
4	Last date of submission of Technical & Financial Proposals (online)	19/08/2026 at 12:00hrs
5	Date of opening of Technical Proposals (online)	21/08/2026 at 12:00rs
6	Date of uploading of list of technically qualified bidders (online)	Will be notified later.

APPLICATION PROCEDURE

The following documents are to be submitted along with the Bid document.

1. Name, Address for communication, Phone No. , Fax No, email id, along with a note on the ownership and organization structure and core business area.
2. Copy of Trade License, PAN CARD, Voter Card, Aadhar Card, GST Registration, Partnership Deed if applicable.
3. Document to demonstrate that the firm is in business at least for the last 5 years.
4. IT returns for Last five years
5. Professional Tax Registration Certificate
6. Details of the Manpower documents supporting the credentials
7. Voter Card, Aadhar Card, PAN Card, Certificate of Qualification, Agreement with the firm of the Technical Persons have to be submitted.

SCOPE OF WORK

1.

- a. Surveying and preparation of As-Built drawings of the total Godown complex, including roads, buildings and all structures, as required for submission to WBF&ES. Getting it approved from competent authority.
- b. Preparation of Submission drawings for FSR to WBF&ES adding necessary add-ons (if necessary) into already prepared drawings.
- c. Collection of all ownership documents from the department required for online application.
- d. Online Submission to WBF&ES, attending inspection, attending TEC, obtaining FSR, submitting the same to the department.

2.

- a. The DPR should include all Detail drawings (Fire, Civil, Electrical), and Bill of Quantities as per the received FSR from WBF&ES.
- b. The fire drawings should include Fire Hydrant, Sprinklers, Extinguishers, Pumps, pipe layouts with all details, SLD, etc as per the FSR. It should also include detection system drawing, (detectors, hooters, alarm system, Panels) showing detail conduit layout, SLD , etc. as recommended in the FSR.
- c. The Civil drawing should include detail structural drawings of Reservoirs, Pump rooms as per FSR.
- d. Electrical drawings should include conduit layouts for power points required for all Fire detection& fighting equipment's including SLD, Electrical Load calculation for the total power system required for Firefighting works.
- e. Bill of Quantities & Technical Specifications, for all the above works mentioned in b, c, & d. as per the latest CPWD SOR.

3.

- a. Periodic Supervision of the Firefighting/detection works by experienced Engineers once a month in each site, and submitting a site inspection report to the department.
- b. Visit to the site on all important stages, such as testing, commissioning of the fire equipment.
- c. Checking of all detail fabrication drawings and approving the same.

4.

- a. Preparation of Submission drawings for obtaining NOC.
- b. Online submission of the documents & drawings for obtaining NOC.
- c. Attending the inspection by Inspector of WBF&ES. (The Fire Fighting contractor will show/ run all the Fire equipment's as per the requirement of the Fire Inspector).
- d. Attending the TEC, obtaining the NOC, and submitting the same to the department.

TERMS & CONDITIONS: -

- i. The site has to be visited by the engineers of the firm, before commencement of the work.
- ii. 50% of the total payment has to be done after the submission of all the necessary documents into the portal of Fire & Emergency Services Department for obtaining FSR.
- iii. 25% of Total payment of the total agreed amount has to be done, on the day of handover of PROVISIONAL NOC from Fire & Emergency Services Department.
- iv. Rest 25% will be paid after getting the Final NOC from Fire & Emergency Services Department.

The detailed quotation document can be downloaded from the e procurement portal www.warehousingwb.com

WBGST and CGST rates will be applicable while making payment to the agency/firm in accordance with the No. 5050-F(Y) Dated: 16.08.2017 of Audit Branch Finance Department, Govt. of West Bengal. The agency has to quote the rate for consultancy in Rupees inclusive of GST and taxes will be deducted from the bill at the time of payment.

WEST BENGAL STATE WAREHOUSING CORPORATION reserve the right to accept or reject any or all the Quotation without assigning any reason thereof. The successful quotationer shall have to execute agreement in WBF no.- 2911(i)/(ii) in duplicate on submission of bank draft of the Rs.500/- (Rs.250/- for each formal document) within seven days from the date of issue of work order along with earnest money @ Rs.5000/- .

The prospective Bidders may consult with the undersigned if any query remains, within the office hours of any working days before submission of bid.

Copy to:-

- i. The Managing Director, West Bengal State Warehousing Corporation for information.
- ii. The Secretary, West Bengal State Warehousing Corporation for information
- iii. The Chief Engineer, West Bengal State Warehousing Corporation for information.
- iv. Office notice board.

**Senior Superintending Engineer
West Bengal State Warehousing Corporation**