



West Bengal State Warehousing Corporation
(A Statutory Corporation)
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E-File No: /WBSWC-14021(13)/2/2024-STG-SEC

Date: 13-07-2026

TENDER NOTICE

Sealed quotations are invited from the Bonafide Suppliers/Distributors/Vendors/ Registered Co-Operative Societies for supply of Stationery Articles which are generally used in Corporate Offices. A list of articles is enclosed herewith. The quotationers are requested to submit the quotations along with samples/ make of the items. The selected suppliers will supply the articles as per order in phase-wise for one year from the date of issue of first work order and any deviation from the sample, grade and quality of the articles shall reject the order. The rate of the articles so quoted should be inclusive of GST, if any.

The sealed envelopes should be duly super scribed as "Tender for Stationery Articles List (B)".

Closing Date and Time of submission of Bid: 27/07/2026 at 14:00 Hrs.
Opening date and time: 27/07/2026 at 16:00 Hrs.

Enclosure: List of Articles (B)

Sd/-

General Manager (Food)

E-File No: ¹⁽³⁾523/WBSWC-14021(13)/2/2024-STG-SEC

Date: 13-07-2026

Copy to for kind information and necessary action:

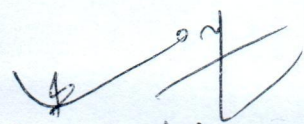
1. The CGM (Finance), WBSWC
- ✓ 2. Pallabi Majumder, (SSP) instructed to upload at website.
3. Notice Board

General Manager (Food)

13/07/2026

Tender for Stationery Articles List (B)

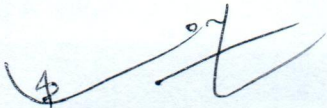
SI No	Name of Items	Unit	Rate per Unit (inclusive of GST)	GST%	Remarks
1	Add Gel Pen	Each			
2	Add Gel Refill Blue/Black	Each			
3	All out	Each			
4	Blank CD	Each			
5	Botkin (Phore)	Each			
6	Broom Stick	Per Pkt			
7	Brown Paper for Packing (Thick)	Each			
8	Cello Griper Pen	Each			
9	Cello Griper Refill	Each			
10	Channel File	Each			
11	Cloth Envelope 11" x 5 1/2"	Each			
12	Cloth Envelope 14" x 10"	Each			
13	Cotton Mop	Each			
14	Demy Paper	Each			
15	Desk Calendar Stand	Each			
16	Dettol Hand Wash	Each Bottle			
17	Duster (Cloth Good Quality)	Each			
18	Duster (Cloth Medium Quality)	Each			
19	Exercise Book No. 02	Each			
20	Exercise Book No. 04	Each			

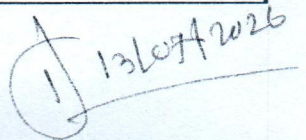

Prepared by

 13/09/2026

Tender for Stationery Articles List (B)

Sl No	Name of Items	Unit	Rate per Unit (inclusive of GST)	GST%	Remarks
21	Exercise Book No. 10	Each			
22	Fevi Gum-5ml	Each			
23	Fevistick	Each			
24	Flap (Best Quality)	Each			
25	Flap (Medium Quality)	Each			
26	Floor Duster	Each			
27	GumTube	Each			
28	Hand Board File with Flap	Each			
29	Hand Board File with Flap	Each			
30	Jel Pen Best Quality	Each			
31	Jhool Jharu	Each			
32	Jotter refill	Each			
33	L1 Folder	Each			
34	LaserJet 78A	Per Pcs			
35	Liquid Hand Wash	Each			
36	Liquid Soap	Each Bottle			
37	Lock and key Big Size	Each			
38	Long Handle Mop	Each			
39	Mouse Pad	Each			
40	Muritic Acid	Each			

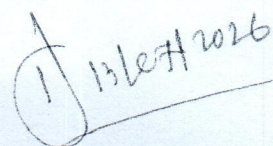

Prepared by

 13/07/2026

Tender for Stationery Articles List (B)

SI No	Name of Items	Unit	Rate per Unit (inclusive of GST)	GST%	Remarks
41	Naphthalene Balls	Pkt/Gms			
42	Note Book Size 1/8 rules	Each			
43	Note Sheet Pad (Rull)	Each Pad			
44	Note Sheet Pad(Plain)	Each Pad			
45	Odonil	Per Pkt			
46	Pan Brush	Each			
47	Paper Weight Flap	Each			
48	Pen Stand	Each			
49	Pencil Battery AA	Each			
50	Pencil Battery AAA	Each			
51	Phenyl 5 ltr Jar	Each			
52	Phool Jharu	Each			
53	Plastic Box	Each			
54	Plastic Bucket	Each			
55	Punching Machine Double Hole	Each			
56	Punching Machine Double Hole	Each			
57	Punching Machine Single Hole	Each			
58	Punching Machine Single Hole FP20	Each			
59	Scotch Bite	Each			
60	Sealing Wax	Each			


Prepared by


13/6/2026

Tender for Stationery Articles List (B)

SI No	Name of Items	Unit	Rate per Unit (inclusive of GST)	GST%	Remarks
61	Sealing Wax	Each			
62	Sharpener	Each			
63	Soap (Lifebuoy)	Each			
64	Stamp Pad (Big) Faber Castle	Each			
65	Steel Scale	Each			
66	Tag (BestQuality)	Per Bunch			
67	Towel (Best Quality)	Each			
68	Towel (Medium Quality)(60"x30")	Each			
69	TVS Computer Ribbon Cartridge Big Size	Each			
70	TVS Computer Ribbon Cartridge Small Size	Each			
71	Typist Ribbon	Each			
72	Vim Powder	Per pkt			
73	Water Bottle (1ltr) Milton	Each			
74	Water Glass	Each			
75	Xerox Paper A-3 75 (75 GSM)	Ream			
76	Xerox Paper A-4- JK Red (75 GSM)	Ream			
77	Xerox Paper FS- Copy Power(75 GSM)	Ream			


Prepared by

