

Memo No. 469/ENGG/SWC/2025-26

Date: 15.10.2025

**NOTICE INVITING ELECTRONIC TENDER No. 25 OF EE(EL) OF 2025-26 OF THE  
EXECUTIVE ENGINEER, WEST BENGAL STATE WAREHOUSING CORPORATION**

**Through Pre-qualification**

The EXECUTIVE ENGINEER, *West Bengal State Warehousing Corporation*, invites e-Tender for the work Detailed in the table below. (Submission of Bid through **online**).

**List of schemes:-**

| SL NO. | Name of the work                                                                                                                                            | Estimated Amount (Rs.)                                                       | Earnest Money (Rs.)                    | Period of Completion              | Defect Liability Period | Name of the Concerned Office              | Eligibility of Contractor        |
|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------|-----------------------------------|-------------------------|-------------------------------------------|----------------------------------|
| 1      | REPAIRING AND RENOVATION OF INTERNAL ELECTRIFICATION OF GODOWN NO. 6 & 7 AND COMPOUND LIGHTS AT SWC MEMARI -I WAREHOUSE IN THE DISTRICT OF PURBA BARDHAMAN. | 5,20,836.00<br>(INR Five Lakh Twenty Thousand Eight Hundred Thirty Six Only) | 2.00% of Estimated amount.<br>10,417/- | 30 days from the date of lay out. | 1 (One) Year            | West Bengal State Warehousing Corporation | Bonafide resourceful Contractors |

1. In the event of e-filling, intending bidder shall download the tender documents consisting of this N.I.T., Instruction to Bidders (Section–A) , different Forms & Affidavit (Section-B), Special Terms & Conditions (Section-C), Specification of Work (Section-D), Schedule of Works (BOQ), W.B .Form No.2911(ii) and Addenda & Corrigenda (if any) from the website. <https://etender.wb.nic.indirectly> with the help of Digital Signature Certificate. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://etender.wb.nic.in>

2. Only online submission of EMD (Earnest Money Deposit ) Through net banking (any of the banks listed in the ICICI bank payment Gateway) In case of payment through ICICI bank payment Gateway, ICICI bank NEFT/RTGS will also be valid as per Memorandum No.3975-F(Y) dated-28/07/2016 of Finance Department, Govt. of WB.

Bid/Financial Bid as per Tender time schedule stated in Sl. No. 11.

The documents submitted by the bidders should be properly indexed & self attested with seal.

3. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the ‘Bid Evaluation Committee (BEC)’ formed by Food & Supplies Department Government of West Bengal.

4. The decision of the ‘Bid Evaluation Committee’ will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

5. **Eligibility criteria for participation intender:-**

i) **a) Resourceful, Bonafide, contractors.**

**b) Subletting of contract is strictly prohibited.**

ii) **Credential:-**

a) Intending Tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of this tender notice.

OR

b) Intending Tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of the tender notice.

OR

c) Intending Tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above. **In case of running works, only those Tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. (G 0 No.04-A/PW/0/10C-02/14 dated 18/03/2015.)**

d) Payment certificate will not be treated as credential.

**N.B. :-**

- 1) *The credential certificate(s) for completed work(s) should contain:- (a) Name of the work, (b) Name of the Client, (c) Amount put to tender, (d) Schedule month and year of commencement and completion as per work order, (e) Actual month and year of completion, (f) Gross bill amount of the completed work / address of the client must be indicated in the Credential Certificate.*
- 2) *Credential certificate issued by the EXECUTIVE ENGINEER & equivalent or higher. competent authority of a State/ Central Government, State /Central Government undertaking, Statutory/ autonomous bodies constituted under the Central/State statute, on the executed value of completed.*
- 3) *The prospective Bidder must have valid Electrical Contractors License with Electrical Supervisors' Holding Supervisor competency certificate on the applicable parts (parts of 1,2,3,4,6A,7A &11) or equivalent National Supervisors' Certificate of competency as per central electricity authority (measure s relating to safety and electric supply) Regulation 2010 (erstwhile I.E. Rules1956) read with guidelines issues from time to time by Directorate of Electricity, Govt. of West Bengal (Mentioned above documents should be uploaded at the time of Bid submission with authenticated documents in respect of engagement shall be furnished, for the technical evaluation. Without furnishing the part of supervisor competency the same will not be entertained.)*
- 4) *Workman permit for skilled electrician should be uploaded at the time of Bid submission with authenticated documents in respect of engagement shall be furnished, for technical evaluation. Without furnishing, the same will not be entertained.*
- 5) *The agency will be liable to maintain the work at working for him at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost of period of 1(One) year from the date of completion of work, if any defect/damaged to found during the period as mentioned above, contractor shall make the same good at his own cost expense to the specification at per with instant work failure to do so, penal action against. The agency imposed by the department as deem fit. The agency will have to quote his considering the above aspect.*
- 6.1 The prospective bidders shall have in their full time engagement experienced technical personnel the minimum being(1) one Electrical Engineering Degree holder or one Electrical Engineering Diploma holder (Authenticated documents in respect of qualification and engagement shall have to be uploaded for Technical Evaluation.)[Non-statutory documents].
- 6.2 Last three years Income Tax Acknowledgement Receipt, Pan Card, Valid Income Tax return / Professional Tax Certificate / Professional Tax (Current Deposit Challan) / valid Trade License / Voter I.D/ Adhar Card / Valid 15-digit goods and service taxpayer identification number(GSTIN) with current GST challan under GST Act,2017(vide memo no 4374-F(Y),dated: 13/07/2017 of Finance Dept. Audit Branch. Card for self-identification, Income Tax Acknowledgement Receipt for last three assessment year including current assessment year to be accompanied with the Technical Bid Documents. SELF DECLARATION FOR FINANCIAL SOLVENCY as per attached ANNEXURE indicating NIET No. to be required [Non-statutory documents].
- 6.3 The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years .Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

**NOTE:** The uploaded documents to be produced to the Tender Evaluation Committee in original for verification before Technical Evaluation if necessary. Failure of submission of any of the uploaded documents in original will render the tender liable to summarily rejected.

- 6.4 Registered Partnership Deed for Partnership Firms to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, While uploading any tender or and on behalf of such company or firm, in variably upload a copy of registered the power of attorney showing clear authorization in his favour, by the rest of directors of such company or the partners of such firm, to person such tender.[Non-statutory documents]
- 6.5 Registered Unemployed Engineers' Co-operative Societies / Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, and Current N.O.C. from A.R.C.S. and Minutes of last A.G.M. The Engineers Co-operative also has to submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per Memo.No.44-A/4M-11/2002dt.09.01.2004 of Deputy Secretary-III, P.W.D. [Non Statutory Documents]
- 6.6 Joint Ventures (JV) will not be allowed.
- 6.7 A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
7. **Constructional Labour Welfare Cess @ 1(one) % of cost of construction** will be deducted from every Bill of the selected agency, CGST, SGST, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.
8. No Adjustment of Price OR Price Escalation of any kind will be allowed. Adjustment of Price (increase or decrease) Vide Notification No.23-CRC/2M-61/2008,Dated:13.03.2009&NotificationNo.38-CRC/2M-61/2008Dated20.04.2009 shall not be applicable. Since B.O.Q. for the work/works under this N.I.T. is based upon the schedule of rates of Public Works Department for Building works(Volume-I) and S & P Works (Volume-II) and PWD roads & bridge works (Volume – III) w.e.f.01.11.2017and PWD Electrical works (Volume – I) w.e.f.November,2017with up to date Addenda &Corrigendum the bidders shall quote their rate (percentage above/below/at per)accordingly considering that no escalation and/or price adjustment will be allowed by the d apartment thereto under any circumstances.

9. WBGST and CGST rates will be applicable while making payment to the contractor in accordance with the No. 5050-F(Y) Dated: 16.08.2017 of Audit Branch Finance Department, Govt. of West Bengal. The taxable value of the work will also be determining as per this govt. order or any other govt. Orders in vogue or as will be issued by the govt. from time to time in this regard in future . The work may be modified as per govt. order keeping the total value as tendered as amaximum.

10. **I) Mobilization Advance and Secured Advance** will not be allowed.  
**II) Price Preference:** - will not be allowed
11. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the worksite.
12. **Bids shall remain valid** for a period not less than 120 days (One Hundred Twenty) from the last date of submission of Financial Bid / Sealed Bid / Open Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason there f.

**13. Date & Time Schedule:-**

| Sl. No. | Particulars                                                          | Date & Time                                                                         |
|---------|----------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 1       | Date of uploading of NIT Tender Documents (online)                   | 15/10/2025 at 18.55hrs                                                              |
| 2       | Start date & time to download “Tender documents” (online)            | 16/10/2025 at 18.55hrs                                                              |
| 3       | Start date of submission of Technical & Financial Proposals (online) | 18/10/2025 at 11.00hrs                                                              |
| 4       | Last date of submission of Technical & Financial Proposals (online)  | 07/11/2025 at 18:00hrs                                                              |
| 5       | Date of opening of Technical Proposals (online)                      | 10/11/2025 at 12:00hrs                                                              |
| 6       | Date of uploading of list of technically qualified bidders(online)   | Will be notified later.                                                             |
| 7       | Date of opening of Financial Proposals (online)                      | Will be notified on the date of uploading of list of Technically qualified bidders. |

14. (a) There shall be no provision of Arbitration. Hence Cl. 25 of 2911 (ii) is omitted vide notification no. 558/SPW dt. 13.12.11 of Secretary, to the Govt. of West Bengal

Clause 25 of 2911 (ii) is modified vide notification no. 8182–F(Y) dt.26.09.2012 of Finance Department, Govt. of West Bengal, as follows.

Except where otherwise provided in the contract all question and disputes relating to the meaning of specification, designs, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever, in any way arising out of relating to the contracts designs, drawings, specifications, estimate, instruction, orders or these conditions or otherwise concerning the works, or the executions or failure to execute the same, whether arising during the progress of the work, or after the completion or abandonment thereof shall be dealt with as mentioned herein after.

If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any drawings, record or decision given in writing by the Engineer-in-Charge on any matter in connection with or arising out of the contract or carrying out of the work, to be unacceptable, he shall promptly within 15 days request the Chairman of the Dispute Redressal Committee in writing for written instruction or decision. Thereupon, the Dispute Redressal Committee shall give its written instructions or decision within a period of three months from the date of receipt of the contractor's letter.

**(b) Cl No. 01 of 2911 (ii) stands modified are as follows:-**

The person whose tender may be accepted (hereafter called the Contractor) shall (A) [(within one day for a contract of Rs.1000/- or less, two days for of Rs.2000/- or less and so on up to a limit of 10 days of the receipt by him, of the notification of the acceptance of his tender) deposit with the sub divisional officer / divisional officer in cash or Govt. security endorses so the sub divisional officer / divisional officer (if deposited for more than 12 months) a sum sufficient with the amount of the earnest money deposited by him, with his tender to make up the full security deposit specified in the tender] or (B) permit Govt. at the time of making any payment to him for work done under the contract to deduct such sum as will (with the earnest money deposited by him) amount to percent all monies so payable such deduction to be hold by Govt. by way of security deposit provided always that in the event of the contractor depositing a lump sum by way of security deposit as contemplated at ( a) above than and in such case if the sum so deposited shall not amount to 10% of the total estimated cost of the work is shall be lawful for the Govt. at the time of making any payment to the contractor for the work done under the contract to make up the full percentage **of 10% by deducting** a sufficient sum from every such payment as last aforesaid all compensation or all other sum of money payable by the Contractor to the Govt. under the terms of his contract may be deducted from or paid by the sale of a sufficient part of his security deposit or from the interest arising there from or from any sums which may be due or may became due to the contractor by Govt. on any account whatever and in the event of his security deposit being reduced by reason of any such deduction or sale as aforesaid the contract shall within ten days thereafter make good in case or Govt. securities endorsed as aforesaid any sum or sums which may have been deducted from or raised by sale of his security deposit or any part thereof.

**15 a) Permanent Fixed Security Deposit will not be allowed as Earnest Money as per G.O.**

**b) The rate laid down in the relevant BOO are inclusive of GST and labour welfare cess.**

**c) Defect Liability Period One year from the date of completion of work.**

**16 a.** The intending Bidders shall have to own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the

Bidder's own expense.

- b. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids. The EXECUTIVE ENGINEER, on behalf of West Bengal State Warehousing Corporation, reserves the right to reject or accept any application without assigning any reason whatsoever at the any stage of bidding.
- c. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in \_Instructions to Bidders before bidding.
- d. In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced. All intending bidders are requested to be present in the chamber of the EXECUTIVE ENGINEER, West Bengal State Warehousing Corporation during opening of the Tender, to observe the tender opening procedure.

17. Suspension and Debarment of Contractor, Supplier and Consultant for Public Works under Public Work Department will strictly enforced as per G.O. No. 547-W(C)/1M-387/15dt. 16.11.2015 of Joint Secretary to the Govt. of West Bengal, P.W.D. Action in this regard will be taken by as applicable in PWD.

- i. No **CONDITIONAL/ INCOMPLETE TENDER** will be accepted under any circumstances.
- 18. a) In the event of acceptance of lowest tendered rate no multiple lowest rate will be considered by the Department.
- b) If required the tender inviting authority invite the post tender bid among the qualified bidders.

i. The EXECUTIVE ENGINEER West Bengal State Warehousing Corporation. Reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

ii. Minor irregularity / deficiency may be ignored at the discretion of the Bid Evaluation Committee & no claim whatsoever against such decision of the Bid Evaluation Committee will be entertained.

iii. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

iv. In case if there be any objection regarding Prequalifying the Agency that should be lodge d to the Chairman Screening Committee within 48 hours from the period of publication of list of qualified Agency and beyond that time schedule no objection will be entertained by the Screening Committee.

v. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the successful tenderer if found necessary. After verification, if it is found that such documents submitted by the successful tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.

vi. If the stipulation of the various contract documents be at variance in any respect, one will override the other (if in so far as these are at variance) in the order of precedence as given below.

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- a. Financial bid
- b. Special terms & Condition

- c. Notice Inviting Tender
- d. Technical Bid
- e. Form No.2911(ii)
- vii. Qualification Criteria

The Tender Inviting & Accepting Authority through a “Bid Evaluation Committee will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

  - a) **Financial Capacity**
  - b) **Technical Capability comprising of personnel & equipment capability**
  - c) **Experience**

The eligibility of a bidder will be ascertained on the basis of the attested documents in support of the minimum criteria as mentioned in a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice with forfeiture of earnest money forthwith.
- viii. **Agencies failed to complete any work under WBSWC in stipulated time of Tender are debarred from participation in this Bid. Any extension of time as may have been allowed by WBSWC is purely for getting the work done with in the same tender by allowing extension of time as special aid to the contractor for the work. But this will not otherwise make the contractor eligible for this present work.**
- ix. **Agencies having works of WBSWC in hand to complete are debarred from participation in this Bid.**
- x. **Cost of tender document:** The Intending Tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering vide Notification No. 199-CRC/2M-10/2012 dated 21.12.2012 of the Secretary, Public Works Department, Govt. of West Bengal.

However, the successful bidder shall have to pay the cost of contract documents @ **Rs. 1000.00** (One Thousand) only / each at the time of formal agreement. The amount has to be deposited through Demand Draft drawn on any Nationalized bank in favour of “**West Bengal State Warehousing Corporation**” payable at Kolkata.

**EXECUTIVE ENGINEER (EL)**  
**West Bengal State Warehousing Corporation**

## **SECTION – A**

### **1. General guidance fore-Tendering**

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

### **2. Registration of Contractor**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

### **3. Digital Signature Certificate (DSC)**

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate(DSC) for submission of tenders, from the approved service provider of the National Informatics Centre(NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to Tenderer DSC is given as a USB e-Token.

4. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

### **5. Participation in more than one work**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

### **6. Submission of Tenders.**

General process of submission, Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

### **A. Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders). **A-1.**

#### **Statutory Cover Containing**

- i. Prequalification Application (Sec-B, Form –I)
- ii. Demand Draft/ bankers Cheque towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the **WEST BENGAL STATE WAREHOUSING CORPORATION.**
- iii. Financial Statement (Section – B, Form –II).
- iv. Affidavits (Ref:-format shown in —XI & format for general affidavit shown in—Y).
- v. Tender form No. 2911(ii) & NIT with all agenda & corrigendum (**download & upload the same Digitally Signed, quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(ii) the tender liable to summarily rejected**).
- vi. Special Terms, condition & specification of works.
- vii. Certificate of revolving line of credit by the Bank (if required)

#### **A-2. Non statutory Cover Containing**

- i. Valid Income Tax return / Professional Tax Clearance Certificate / Professional Tax (Deposit Challan) / valid Trade License / Pan Card / Adhar Card / Valid 15-digit goods and service taxpayer identification number(GSTIN) under GST Act,2017(vide memo no 4374- F(Y),dated: 13/07/2017 of Finance Dept. Audit Branch. /Voter I.D. Card for self-identification, Income Tax Acknowledgement Receipt for last three assessment year including current assessment

year 2015–16 to be accompanied with the Technical Bid Documents. (Not Statutory Documents)

- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm/ Article of Association &Memorandum
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audited Report in 3 Cd Form along with Balance Sheet &Profit & Loss A/c for the last five years(year just preceding the current Financial Year will be considered as year –I)
- vi. Clearance Certificate for the Current Year issued by the Assistant Register of Co -Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co -Op(S) Engineers'Co.-Opt.(S)
- vii. **SELF DECLARATION FOR FINANCIAL SOLVENCY as per attached ANNEXURE indicating NIET No. to be required**
- viii. List of Technical staffs along with structure & organization (Section – B, Form –III).
- ix. Credential for completion of at least one similar nature of work under the authority of state/ central Govt. statutory bodies under State/Central Govt. constituted under the statute of the state/ state Govt. having a magnitude of 40 (Forty) percent of the Estimated amount put to tender during the last 5(Five) years prior to the date of issue of this NIET is to be furnished.(Ref. Cl. No. 5(i) of this NIET. **Scanned copy of Original Credential Certificate as stated in 5(i) of NIET.**
- x. **Current Affidavit- “X” & Affidavit- “Y” to be furnished in Non–Judicial Stamp paper of appropriate value duly notarized)**

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

**B. Bid Evaluation Committee(BEC)**

- i. Bid Evaluation Committee constituted under the Order No. T(IV)-02/2016/1068/(14)/SWC Date 05/08/2016 of The Managing Director, WBSWC will function the technical and financial evaluations of the bidder.
- ii. Opening of Technical / Financial proposal:-  
Technical proposals will be open by the EXECUTIVE ENGINEER, West Bengal State Warehousing Corporation.
- iii. Intending tenderers may remain present if they so desire.
- iv. Cover (folder) statutory documents (vide Cl. No. 6.A-1) should be open first &if found in order, cover (Folder) for non-statutory documents (vide Cl. No. – 6.A-2) will be opened. If there is any deficiency in the statutory documents the tender will summarily be rejected.
- v. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded & handed over to the tender evolution committee.
- vi. Uploading of summary list of technically qualified tenderers
- vii. Pursuant to scrutiny & decision of the screening committee the summary list of eligible tenderer & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- viii. While evaluation, the committee may summon the tenderer & seek clarification / information or additional documents or original hard copy of any of the documents already submitted &if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

**C. Financial proposal**

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (percentage Above/ Below/ At par) online through computer in the space marked for quoting rate in the BOQ.
  - ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
7. Financial capacity of a bidder will be judged on the basis of working capital and available bid capacity as per clause no. 03 (iv)

#### **8. Penalty for suppression / distortion off acts**

Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

9. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of directors of such company or the partners of such firm, to upload such tender.

The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908

#### **10 REJECTION OF BID**

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

#### **11. AWARD OF CONTRACT**

- (i) If bid capacity is found inadequate the department would be at liberty to accept his bid only such number of work for which his capacity would permit. In such case the choice of work awarded would rest with tender accepting authority.
- (ii) Revised bid capacity, working capital including plant & machinery will be calculated in accordance with the accounts 3CD Form & Audited balance sheet submitted in the non statutory documents & work in hand as stated in Sl(i) above should be submitted through affidavit duly notarized before issuance of Letter of Acceptance.
- (iii) Each work will be awarded against specific set of machineries as indicated in [Section \\_B Form IV](#) of this NIT.
- (iv) **The work may be supervised by third party quality checking and project monitoring agency. The Executive Engineer may transfer the responsibility of checking, measurements, recording and billing to such third party.**

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance

The Letter of Acceptance will constitute the formation of the Contract.

The Agreement in W.B.F.No.-2911(ii) will incorporate all necessary documents e.g. N.I.T., all addenda-corrigendum, special terms & condition (Section –C), specification of works (Section –D), different filled-up forms (Section –B), B.O.Q. and the same will be constituted between the Tender Accepting Authority and the successful Bidder.

**EXECUTIVE ENGINEER (EL)**  
**West Bengal State Warehousing Corporation**

Copy forwarded for information and wide circulation through his office NOTICE BOARD.

- 1 The Managing Director, WBSWC.
- 2 The Chief Engineer, WBSWC.
- 3 This Office Notice Board.

**EXECUTIVE ENGINEER (EL)**  
**West Bengal State Warehousing Corporation**

SECTION – B

FORM –I

**PRE-QUALIFICATION APPLICATION**

To  
The EXECUTIVE ENGINEER (EL)  
West Bengal State Warehousing Corporation

Ref: - Tender for \_\_\_\_\_

(Name \_\_\_\_\_ of work) \_\_\_\_\_

**N.I.T. E. No. 25 of 2025-26 of EXECUTIVE ENGINEER (EL) West Bengal State Warehousing Corporation.**

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_

duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

**Enclo:- e-Filling:-**

- 1. Statutory Documents
- 2. Non Statutory Documents

Date:-

**Signature of applicant including title**  
and capacity in which application is made.

**SECTION – B**  
**Form - II**  
**FINANCIAL STATEMENT**

**B.1** Name of Applicant :

**B.2** Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years. (Attach copies of the audited financial statement of the last five financial years)

|  | Year          | Year          | Year          | Year          | Year          |
|--|---------------|---------------|---------------|---------------|---------------|
|  | (Rs. In lakh) | (Rs. In lakh) | (Rs. In lakh) | (Rs. In lakh) | (Rs. In lakh) |
|  |               |               |               |               |               |

a) Current Assets :

(It should not include investment in any other firm)

b) Current liabilities:

(It should include bank over draft)

c) Working capital:

(a) –(b)

d) Net worth:

(Proprietors Capital or Partners Capital or Paid up Capital + Resource & surplus)

e) Bank loan/ Guarantee:

(As per clause G.2. with all sub clauses)

**BID CAPACITY OF BIDDERS TO BE ASSESSED ACCORDING TO THE FINANCIAL DECLARATION FURNISHED BY THEM AS PER ANNEXURE BELOW:**

**ANNEXURE – A**

Information of audited financial statements for the last year to demonstrate the current soundness of the Bidder's financial position:-

- 1) The Bidder's Net worth for the last year calculated as the difference between total assets and total liabilities should be positive.
- 2) Bidder, who meets the minimum qualification criteria, will be qualified only if their available bid capacity at the expected time of bidding is more than the total estimated cost of the works. The available bid capacity will be calculated as under. Assessed Available Bid Capacity =  $(A \times N \times 2 - B)$

Where,

A = Maximum value of engineering works in respect of projects executed in any one year during the last five years (updated to the price level of the year indicated in table below under note) taking into account the completed as well as works in progress. The projects include turnkey project / Item rate contract / Construction works.

N = Number of years (i.e. \_\_\_\_\_ year) prescribed for completion of works for which Bids are invited.

B = Financial Liability of the bidder to be incurred for existing commitments and on-going works during the period of the subject contract.

## AFFIDAVIT – “X”

**(To be furnished in Non–Judicial Stamp paper  
of appropriate value duly notarized)**

I, The under-signed do certify that all the statements made in the attached documents are true and correct.  
In case of any information submitted proved to be false or concealed, the application may be rejected  
and no objection/claim will be raised by the under-signed.

| Work in progress |                                     |                     |                       | Work order issued<br>but work not<br>started |                                     |                    |
|------------------|-------------------------------------|---------------------|-----------------------|----------------------------------------------|-------------------------------------|--------------------|
| Sl.<br>No.       | Name of the work<br>with Tender No. | Estimated<br>Amount | % of work<br>executed | Sl.<br>No.                                   | Name of the work<br>with Tender No. | Tendered<br>Amount |
|                  |                                     |                     |                       |                                              |                                     |                    |
|                  |                                     |                     |                       |                                              |                                     |                    |
|                  |                                     |                     |                       |                                              |                                     |                    |
|                  |                                     |                     |                       |                                              |                                     |                    |
|                  |                                     |                     |                       |                                              |                                     |                    |

Signed by an authorized officer of the firm

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Title of the officer

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Name of the Firm with Seal

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Date

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## AFFIDAVIT – “Y”

**(To be furnished in Non – Judicial Stamp paper  
of appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm M/S \_\_\_\_\_ nor any of constituent partner had been debarred to participate in by the any Govt. Department during the last 5 (five) years prior to the date of this NIT.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
5. Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.
6. Certified that I have not failed to complete any work under WBSWC in stipulated time of Tender and at present I have no work in hand to do under WBSWC.

Signed by an authorized officer of the firm \_\_\_\_\_

Title of the officer \_\_\_\_\_

Name of the  
Firm with Seal \_\_\_\_\_

Date \_\_\_\_\_

**SECTION – B**

**FORM-III**

**STRUCTURE AND ORGANISATION**

**A.1** Name of applicant :

**A.2** Office Address :

Telephone No. :

Fax No. :

*E– mailAddress*

**A.3** Name and address of Bankers :

**A.4** Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

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**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

**Signature of applicant including title  
and capacity in which application is made.**