

West Bengal State Warehousing Corporation

(A Government Undertaking)

KhadyashreeBhaban(1st. Floor)

11A, MirzaGhalib Street, Kolkata - 700087.

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Memo No:- 478/ENGG/SWC/2024-25

Date:-22/10/2024

NOTICE INVITING QUOTATION NO. 52 OF 2024-25 OF THE SUPERINTENDING ENGINEER, WEST BENGAL STATE WAREHOUSING CORPORATION.

WEST BENGAL STATE WAREHOUSING CORPORATION (WBSWC) invites sealed quotation from experienced and reputed consulting firm for detailed topographic survey including preparation of scheme for effective drainage of storm run-off & other waste water including re-development of vehicular traffic movement within cossipore fci godown and preparation of detailed project report as per particulars given below:

Item no.	Schedule of Consultancy work.	Name of godown/ Qtm of land/Proposed Capacity.	District	Consultancy fees to bequoted in figures
1.	<p>Detailed topographic survey including preparation of scheme for effective drainage of storm run-off & other waste water including re-development of vehicular traffic movement within Cossipore FCI godown and preparation of detailed project report</p> <p>Scope of work :</p> <ol style="list-style-type: none">1. Detailed topographic survey.2. PREPARATION OF DRAINAGE SCHEME3. PREPARATION OF DRAWINGS4. PREPARATION OF B.O.Q.5. PREPARATION OF DPR <p>The detail scope of work may be seen in subsequent pages.</p> <p>Preparation of Bill of Quantities based on latest SOR PWD Govt. of West Bengal with corrigendum for civil,S&P and Electrical Works for tendering.</p> <p>As built drawings of the existing infrastructure must have to be submitted.All drawings & documents should be submitted in the form of soft (Both CAD & PDF) and hard copy (6 copies).</p>	<p>Cossipore GFD</p> <p>Earnest Money- 20,000/-.</p>	Kolkata	

Superintending Engineer
West Bengal State Warehousing Corporation

1	Name of the Officer with address.	:	Superintending Engineer West Bengal State Warehousing Corporation, Khadyashree Bhawan, 1st. Floor. 11A, Mirza Ghalib Street, Kolkata - 700087.
2	Consultancy firm eligible to submit Quotation.	:	<p>i) The firm should be in business.</p> <p>ii) The firm should have a valid Trade License, PAN and GST registration, Professional Tax Registration.</p> <p>iii) The firm should have similar assignment with State Government/Central Government/Semi Government agencies, completed/ongoing within last five years. If sufficient firms do not participate then credential of similar assignment with reputed warehousing company may be considered.</p> <p>iv) The organization should have a minimum average annual turnover of 10 Lac for at least three years in last five year in Architectural/Engineering Consultancy services. Necessary payment certificate may be attached. Audited balance sheet duly authenticated by Chartered Accountant as the case must be attached. Proof of fees receipt for consultancy service for Engineering Work only will be considered. Payment certificate of such consultancy fees may be submitted in support of annual turnover.</p>
3	Availability of experienced technical manpower	:	<p>i) Expert in Structural Design: Civil Engineer with Post Graduation in Structural Engineering. Min experience 10 years. He/she may be owner/employee/partner/associated with the organization. In case of association, current letter of assurance for this job must be submitted.</p> <p>ii) Expert in Environmental Engineering: Environmental Engineer with Graduation in Civil Engineering & master degree in Environmental Engineering Min experience 8 years. He/she may be owner/employee/partner/associated with the organization. In case of association, current letter of assurance for this job must be submitted. May be associated after the date of NIEQ.</p> <p>iii) Estimation Expert: Civil Engineer with Graduation in Civil Engineering. Min experience 8 years. He/she must be owner/employee/partner of the organization. May be associated after the date of NIEQ.</p> <p>N.B: Engagement of Technical persons should have to be submitted following documents:</p> <ol style="list-style-type: none"> 1. Professional qualification certificate as required of the Technical Person. 2. Appointment letter from the agency. 3. Acceptance letter by the Technical Person.
4	Certificate to be attached with the application.	:	Self-attested Xerox copies of (i).PAN Card, (ii) G.S.T. registration certificate, (iii)Credential (iv) P.T.E.C/P.T. Challan.

1. All works will have to be done in completion time of 1(One) month without any further extension of time.
2. In case of inaction found on the part of the agency the work will be rescind and EMD will be forfeited. Thenext lowest bidder will be awarded the same work at the rate of 1st. lowest.

3. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/ manufactured/ fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
4. Even after issuance of the work order, the tender inviting authority may verify the credential & other documents of the successful tenderer if found necessary. After verification, if it is found that such documents submitted by the successful tenderer is either manufacture or false in that case, work order will be cancelled with forfeiture of earnest money.

Date & Time Schedule:-

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIQ Documents (online)	22/10/2024 at 18.55 hrs
2	Start date & time to download "Quotation documents" (online)	23/10/2024 at 18.55 hrs
3	Start date of submission of Technical & Financial Proposals (online)	26/10/2024 at 11.00 hrs
4	Last date of submission of Technical & Financial Proposals (online)	09/11/2024 at 12:00 hrs
5	Date of opening of Technical Proposals (online)	11/11/2024 at 12:00 hrs
6	Date of uploading of list of technically qualified bidders (online)	Will be notified later.

APPLICATION PROCEDURE

The following documents to be submitted along with the Bid document.

1. Name, Address for communication, Phone No., Fax No, email id, along with a note on the ownership and organization structure and core business area.
2. Copy of Trade License, PAN CARD, Voter Card, Aadhar Card, GST Registration, Partnership Deed if applicable.
3. Document to demonstrate that the firm is in business at least for the last 3 years.
4. IT returns for Last three years
5. Professional Tax Registration Certificate
6. Details of the Manpower with documents supporting the credentials.
7. Voter Card/ Aadhar Card, PAN Card and certificate of qualification, Agreement with the firm of the Technical Person.

SCOPE OF WORK

A. DETAILED TOPOGRAPHIC SURVEY

- a) Detailed Topographic Survey showing all the internal Roads and Passages, their types and widths, all the existing over-ground features including 74 nos. of Godowns and other Structures, both permanent and temporary, with proper dimensions, rails, track, trees and other infrastructures will be properly located, along with existing drains.
- b) Boundary of the **COSSIPORE FCI GODOWN** including location of Gates will be shown,
- c) Outside Peripheral details including all the Roads, residential areas and existing features are to be shown.
- d) Existing Surface Drains, Saucers and details of existing sewer network including outfall locations are to be shown. In all the cases, top and invert levels (RL) with reference from a fixed Bench Mark are to be shown.
- e) Spot levels (RL) throughout the compound including levels of the surrounding area are to be shown on drawing.
- f) Existing Drainage systems are to be shown on Drawing.

- g) **CONTOUR** : Contour of the entire compound is to be shown with spot levels including water logging zones are to be shown on Drawing. Contour difference will not be more than 150 mm.
- h) Survey work will be conducted by Digital Total Station Instrument using Global Coordinate. DGPS is recommended to use for fixing Global Coordinate and the Agency / Consultant will construct Control Pillars at a safe location within the boundary, in consultation with the Authority.
- i) All the soft formats of Instrument Data in Text in MS Excel format has to be submitted to the Department.
- j) Sufficient TBM will be fixed at different locations for future use.
- k) As built drawings of entire infrastructure must have to be submitted.

B. PREPARATION OF DRAINAGE SCHEME

- a) The Agency / Consultant will submit Scheme for effective drainage of Storm run-off and other waste water to the existing municipal drainage system. Agency will collect necessary information about the municipal drainage system in the area from Kolkata Municipal Corporation.
- b) Agency will submit Draft Scheme to the Authority for necessary observation and comments.
- c) Hydraulic Design will be done by using **Sewer GEMS** and all calculations are to be submitted to the Department, both in Hard and Soft copies.
- d) For Design purpose, necessary Catchment Area is to be determined and included in Survey boundary.
- e) Design Parameters including Rainfall intensity will be as per standard norms.
- f) Proposal for development of Vehicular Traffic and pedestrian movement within the compound including development of existing Roads and Passages will be prepared by the Agency / Consultant and to be properly presented on Drawings.
- g) The Agency / Consultant will strictly follow the Guidelines mentioned in CPHEEO Manual.

C. PREPARATION OF DRAWINGS

- a) All drawings will be prepared on AutoCAD with legible Legend.
- b) Separate sheets are to be prepared as per Scope of work.

D. PREPARATION OF B.O.Q.

- a) Agency / Consultant will prepare the B.O.Q. based on the Rates as stated in different State Government Schedules and in consultation with the concerned Authority.
- b) For any non-scheduled item, the Agency / Consultant will collect at least four rates from the market and the lowest one will be adopted. The relevant references have to be annexed in DPR.

E. PREPARATION OF DPR

- a) A **DETAILED PROJECT REPORT (DPR)** will be prepared by the Agency / Consultant.
- b) Initially the Agency / Consultant will submit a Draft DPR for necessary observation and comments and the final DPR will be submitted thereafter.

F. DELIVERABLES

- a) The Agency / Consultant will submit 4 (four) sets of hard copies of DPR as per standard norms, along with soft copy of the same.
- b) The Agency / Consultant will submit Soft copies of all the Drawings in Auto-CAD format.

All the works will be executed in consultation with the Engineer-in-Charge.

[The accepting authority may reject any or all REOI without assigning any reason whatsoever. The intending applicant for Request for Expression of Interest \(REOI\) shall be an ownership or Partnership Firm and no JV/Sub letting of assignment will be allowed.](#)

The agency has to quote the rate for consultancy in **Figures** with all taxes inclusive of GST. Prevailing WBGST and CGST rates will be applicable while making payment to the agency/firm.

WEST BENGAL STATE WAREHOUSING CORPORATION reserve the right to accept or reject any or all the Quotation without assigning any reason thereof. The successful quotationer shall have to execute agreement in WBF no.- 2911(i)/(ii) in duplicate on submission of bank draft of the Rs.2000/- (Rs.1000/- for each formal document) within seven days from the date of issue of work.

The prospective Bidders may consult with the undersigned if any query remains, within the office hours of any working days before submission of bid.

N.B: If it is found at any stage of construction work that the DPR contains any major deviation from actual site condition & gross mistake in estimate then the consultant will be bound to pay back whole consultancy fee as received by him with interest as per law and will remain debarred from apply for any work under WBSWC for 5(Five) years from the date of penalty.

Payment Scheduled of Consultancy fees as per describe below:-

Satisfactory submission of vetted DPR - 100% of Consultancy fees.

Superintending Engineer
West Bengal State Warehousing Corporation

