

WEST BENGAL STATE WAREHOUSING CORPORATION

(A GOVERNMENT UNDERTAKING)

Head Office: KhadyaBhavan, Block -B (4th Floor),
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E-TENDER

FOR SELECTION OF AGENCY FOR TAKING INSURANCE COVERAGE OF FOOD GRAINS (MAINLY RICE) STORED IN RIDF, RKVY, GFD & PRIVATE HIRED GODOWNS UNDER THE MANAGEMENT OF WBSWC, FOR A TERM OF ONE YEAR W.E.F. 20.09.2022 AGAINST DIFFERENT PERILS LIKE I) FIRE, FLOOD, INUNDATION, STORM, TEMPEST, EARTHQUAKE, TERRORISM & RIOT AND II) BURGLAR (25% FIRST LOSS BASIS) & THEFT FOLLOWING IRDAI GUIDELINE

Tender Documents will be available
at www.wbtenders.gov.in

Closing Date and Time of Submission of Bid: 08.08.2022 at 18:55Hrs

Opening Date and Time:

Technical Bid: On 11.08.2022 at 12:30Hrs
Financial Bid: Will be Intimated Later

Tenders, comprising both technical and financial bids, are to be digitally signed and to be uploaded concurrently in the website: www.wbtenders.gov.in. Incomplete and wrongful tenders will not be accepted.

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Section 1

NOTICE INVITING E-TENDER

West Bengal State Warehousing Corporation invites e-tender under two bids system from professionally competent and financially sound Public Sector Insurance Companies/Reputed Private Insurance Companies for taking insurance coverage of food grains (mainly rice) stored in RIDF, RKVY, GFD & Private Hired Godowns under the management of WBSWC, for a term of one year w.e.f. 20.09.2022 against different perils like I) fire, flood, inundation, storm, tempest, earthquake, terrorism & riot and II) burglary (25% First Loss Basis) & theft following IRDAI guideline.

. The locations and sum insured value of each of the godowns are listed below.

Sl. No	Type of Godown	Name of the Godown	Capacity (in M.T.)	Address	District	Average Rice Price(Rs) per MT	Sum Insured Value (Rs)
			645177				21625300757
1	RIDF Godown	Falakata	5000	RIDF Govt. Food Godown, Beside Falakata, 2 no. Gram Panchayet Office, through Falakata Krishak Bazar, PO + PS – Falakata Pin -735211	Alipurduar	33518.4	167592000
2	RIDF Godown	Mathabhanga	5000	RIDF Govt. Food Godown, Mathabhanga Block -2, PO-Paradubi, PS – Ghoshkadanga Pin - 736157	Coochbehar	33518.4	167592000
3	RIDF Godown	Sitalkuchi	5000	RIDF Govt. Food Godown, vill-Sitalkuchi, PO. Sitalkuchi Coochbehar – 736158		33518.4	167592000
4	RIDF Godown	Rajganj	25000	RIDF Godown Rajganj, Mogradangi Block-Rajganj PO- Payachari, Vill- KismatSukhani, PIN-735135	Jalpaiguri	33518.4	837960000
5	RIDF Godown	Islampur	5000	RIDF Govt. Food Godown Islampur, PO & PS – Islampur, Sivadangi Para, beside – KrishakBazar ,Pin – 733202	Uttar Dinajpur	33518.4	167592000
6	RIDF Godown	Itahar	5000	RIDF Godown Itahar ,Vill – Sripur, PO – Sonapur, PS- Itahar, Dist – Uttar Dinajpur, pin – 733143		33518.4	167592000
7	RIDF Godown	Balurghat	5000	RIDF Govt. Food Godown, Balurghat, Hazipur, Airport Road, PO – Beltala Park Pin - 733103	Dakshin Dinajpur	33518.4	167592000
8	RIDF Godown	Kumarganj	5000	RIDF Govt. Food Godown Kumarganj, PO- Mayurpur, P.S. – Kumarganj, Dist. – Dakshin Dinajpur , Pin - 733141		33518.4	167592000

9	RIDF Godown	Tapan	5000	RIDF Govt. Food Godown, Tapan, near Krishak bazaar, vill – Salash ,kardah Road (near Tapan Hospital)PO + PS – Tapan, Dist. Dakshin Dinajpur, PIN - 733127		33518.4	167592000
10	RIDF Godown	Tapan II	2000	RIDF Govt. Food Godown, Tapan, near Krishak bazaar, vill – Salash ,kardah Road (near Tapan Hospital)PO + PS – Tapan, Dist. Dakshin Dinajpur, PIN - 733128		33518.4	67036800
11	RIDF Godown	Old Malda	5000	RIDF Govt. Food Godown, Old Malda Model Farm Old Malda (RIDF Gd),Vill – Aamtala,Po – Old Malda PS & Dist. – Malda , Pin - 732142	Malda	33518.4	167592000
12	RIDF Godown	Gazole	5000	RIDF Govt. Food Godown, West Bengal State Seed Farm Karola Vita, Po & Vill – Gajole ,Dist. – Malda Pin - 732124		33518.4	167592000
13	RIDF Godown	Chanchal	5000	RIDF Godown – Chanchal, Baragachia, PO- Chanchal , PS- Chanchal, Dist. – Malda, Pin – 732123		33518.4	167592000
14	RIDF Godown	Bharatpur	5000	RIDF Govt. Food Godown,NearBharatpur block office, PO+PS – Bharatpur Pin - 742301	Murshidabad	33518.4	167592000
15	RIDF Godown	Kandi	5000	RIDF Govt. Food Godown, Kandi , PO & PS – Kandi, Bagbari Road Pin – 742137		33518.4	167592000
16	RIDF Godown	Hariharpara	5000	RIDF Govt. Food Godown, Hariharpara, Krishi Farm (Daltanpur) PO & PS – Hariharpara, Pin – 742166		33518.4	167592000
17	RIDF Godown	Khargram	5000	RIDF Govt. Food Godown, Khargram , PO – Nagar(near Shantipara Nagar), PS – Khargram, Pin - 742147		33518.4	167592000
18	RIDF Godown	Lalgola	2000	RIDF Lalgola Godown, Beside Pandit PurKrishak Bazar P.O.- Moya, Block & P.S.-Lalgola, PIN-742148		33518.4	67036800
19	RIDF Godown	Nabagram	10000	RIDF Nabagram Godown, Vill, PO & PS-Nabagram, PIN- 742184		33518.4	335184000
20	RIDF Godown	Raghunathganj-I	10000	Vill.-Talaj, P.O.-Jarur, P.S. Raaghunathgunj, Pin- 742235		33518.4	335184000
21	RIDF Godown	Rampurhat	5000	RIDF Govt. Food Godown, RampurhatNischintapur, Near Irrigation office, PO- Rampurhat,Pin – 731224	Birbhum	33518.4	167592000
22	RIDF Godown	Suri	5000	RIDF Govt. Food Godown, Suri , Cooperative Colony Beside Suri Railway Siding, PO – Hatzan Bazar Pin– 731102		33518.4	167592000
23	RIDF Godown	Sainthia	5000	RIDF Govt. Food Godown, Santhia, Jagannathpur, PO-Sindurtopa, via Ahmedpur Pin – 731201		33518.4	167592000
24	RIDF Godown	Bolpur	5000	RIDF Govt. Food Godown, Surul (Opp. Kalisayar Mandir) PO- Sriniketan, PS – Bolpur, Pin -		33518.4	167592000

				731236			
25	RIDF Godown	Dubrajpur	5000	RIDF Govt. Food Godown, Dubrajpur, Ward No. 1, Railway Colony, PO + PS – Dubrajpur, Pin – 731123		33518.4	167592000
26	RIDF Godown	Nanoor	5000	RIDF Govt. Food Godown, Nanoor, Natunpara PO & PS – Nanoor, beside Nanoor Chandidas Krishi Bazar, Dist – Birbhum, Pin – 731301		33518.4	167592000
27	RIDF Godown	Nanoor (at Muiteen)	5000	RIDF Nannor, Vill-Muiteen, P.O.-Uchkaran, P.S.-Nannor, PIN-731301		33518.4	167592000
28	RIDF Godown	Md. Bazar	5000	Vill- Kabilnagar, P.O.-Deucha, P.S.- Md. Bazar PIN-731132		33518.4	167592000
29	RIDF Godown	Bankura Sadar	5000	RIDF Govt. Food Godown Bankura Sadar, PO & PS – Bankura, Near Krishi Bhawan, pin - 722101	Bankura	33518.4	167592000
30	RIDF Godown	Patrasayar	5000	Patrasayar RIDF P.O. Bethur, P.S.-Patrasayar, Dist-Bankura, Pin-722206, near bethur rly. station		33518.4	167592000
31	RIDF Godown	Sarenga	5000	Sarenga RIDF, P.O.-Sukhadati, Vill-Amla Tora, Dist-Bankura, Pin-722150		33518.4	167592000
32	RIDF Godown	Ranibandh	5000	Ranibandh RIDF, P.O.-PuranPani, Vill-Mal Bera (Tanti Bera), Dist-Bankura, Pin-722148		33518.4	167592000
33	RIDF Godown	Kotulpur	5000	RIDF Govt. Food godown Kotulpur RIDF PO-Joyrambati, Block-Kotulpur, Dist-Bankura, PIN-722161		33518.4	167592000
34	RIDF Godown	Panskura	5000	RIDF Govt. Food Godown, PO –Naranda beside Kishan Mandi PS – Panskura, Pin - 721129	Purba Medinipur	33518.4	167592000
35	RIDF Godown	Contai	5000	RIDF Govt. Food Godown, Contai, PO + Vill – Sarada PS – Contai, Dist – Purba Midnapur Pin - 721427		33518.4	167592000
36	RIDF Godown	Saktia	5000	RIDF Govt. Food Godown, Vill – Saktia, PO –Udbadal PS – Bhupatinagar, Pin - 721425		33518.4	167592000
37	RIDF Godown	Egra	5000	RIDF Govt. Food Godown, Egra, Vill. Aklabad (EgraBajkul Road), PO & PS Egra, Near S.D.O. Office, PIN – 721429		33518.4	167592000
38	RIDF Godown	Haripur	5000	RIDF Godown – Haripur, beside Krishak Bazar, Nandigram, PO – Haripur, Dist. Purba Medinipur. Pin- 721631		33518.4	167592000
39	RIDF Godown	Salboni	25000	RIDF Godown vill-Kalsibhanga (Shankar Bandh), PO-Pirakata, Dist.-Paschim Medinipur PIN-721516	Paschim Medinipur	33518.4	837960000
40	RIDF Godown	Jhargram	15000	Vill- Lauria Dam, P.O.-Rajabasa, P.S.- Jhargram, PIN- 721513	Jhargram	33518.4	502776000
41	RIDF Godown	Guskara	5000	Kamalnagar, Nadipatti, Ward No. 1, PO – Guskara,		33518.4	167592000

				Pin - 713128			
42	RIDF Godown	Memari	5000	Near Agricultural Firm, PO- Baghila, Dist. – Bardhaman , Pin - 713146	33518.4	167592000	
43	RIDF Godown	Ketugram	5000	Govt. Food Godown, No.2, PO – Gangatikuri , Pin - 713123	33518.4	167592000	
44	RIDF Godown	Katwa	5000	RIDF Govt. Food Godown, Srikhanda Block-1, PO- Srikhanda, PS- Katwa, Pin – 713150	33518.4	167592000	
45	RIDF Godown	Bhatar	5000	RIDF Govt. Food Godown, Near B.D.O. Office, PO – Bhatar, Pin - 713125	33518.4	167592000	
46	RIDF Godown	Bhatar (at Nasigram)	10000	Vill-Nasigram, P.O.- Nasigram, P.S.-Bhatar, PIN- 713125	33518.4	335184000	
47	RIDF Godown	Nari	5000	RIDF Govt. Food Godown, near Agricultural Firm, College Gate no.01, PO- Nari, Pin – 713101	33518.4	167592000	
48	RIDF Godown	Purbasthali	5000	RIDF Govt. Food Godown, Purbasthali , Nimtala , PO- Samudragarh Pin – 713519	Purba Burdwan	33518.4	167592000
49	RIDF Godown	Monteswar	5000	RIDF Govt. Food Godown, Monteswar, Kusumgram, Agricultural farm, Dakbanglo More, PO- Kusumgram , Pin - 713145	33518.4	167592000	
50	RIDF Godown	Mongolkot	5000	RIDF Govt. Food Godown, Mongolkot, near Agriculture farm, Natunhat School more, PO + PS – Mangolkot, Pin - 713147	33518.4	167592000	
51	RIDF Godown	Kalna	5000	RIDF Govt. Food Godown, Kalna, Litchutala, near B.D.O.	33518.4	167592000	
52	RIDF Godown	Galsi I	5000	RIDF Govt. Food Godown, Galsi (Block -2); SHED I PO + Vill – Galsi , Pin – 713406	33518.4	167592000	
53	RIDF Godown	Galsi II	5000		33518.4	167592000	
54	RIDF Godown	Galsi III	5000		33518.4	167592000	
55	RIDF Godown	Galsi IV	5000		33518.4	167592000	
56	RIDF Godown	Galsi V	5000		33518.4	167592000	
57	RIDF Godown	Joypur	5000	Vill+Post+PS-Joypur, near Krishak Bazar Ranibandh Dist- Purulia WB-723201	Purulia	33518.4	167592000
58	RIDF Godown	Manbazar	5000	Vill-Dolderia, P.O. -Bisri, P.S. Manbazar-I, Dist.-Purulia, Pin- 723131	33518.4	167592000	
59	RIDF Godown	Krishnanagar	5000	RIDF Govt. Food Godown, Vill- Jahangirpur, PO – Krishnanagar, Pin - 741103	33518.4	167592000	
60	RIDF Godown	Tehatta	5000	RIDF Godown Tehatta Vill – Jidpur, PO- Betai, PS- Tehatta , Dist.- Nadia Pin - 741163	Nadia	33518.4	167592000
61	RIDF Godown	Hanskhali	5000	Hanskhali RIDF , Vill – Hanskhali, PS- Hanskhali, behind Krishak Bazar Dist. Nadia,	33518.4	167592000	
62	RIDF Godown	Dhaniakhali	5000	RIDF Govt. Food Godown, Dhaniakhali , Simla Agricultural Farm, Kankarakuli More , PO –	Hooghly	33518.4	167592000

				Kananadi, Ps – Dhaniakhali ,Pin – 712302			
63	RIDF Godown	Singur	5000	RIDF Godown – Singur, 2No. Ratanpur; P.O. & P.S. – Singur, Dist Hooghly, PIN. - 712409		33518.4	167592000
64	RIDF Godown	Balagarh	5000	RIDF Godown – Balagarh, Dakshin Chandra P.O. – Sripurbazar, P.S. – Balagarh, Dist.- Hooghly PIN.- 712514		33518.4	167592000
65	RIDF Godown	Jangipara	5000	RIDF Godown JangiPara ,vill + PO +Ps – Jangipara, Dist – Hooghly , Pin - 712404		33518.4	167592000
66	RIDF Godown	Uluberia	5000	RIDF Godown- Uluberia Near ESI Hospital, Bombay Road, PO – Uluberia, Dist. Howrah Pin - 711315	Howrah	33518.4	167592000
67	RIDF Godown	Habra	5000	RIDF Govt. Food Godown, Habra, Farm gate, Nakpul, PO- Habra; Pin –743252		33518.4	167592000
68	RIDF Godown	Basirhat	5000	RIDF Govt. Food Godown, Raghunathpur (Mat Stoppage) PO – Basirhat Pin - 743428		33518.4	167592000
69	RIDF Godown	Deganga	5000	RIDF Govt. Food Godown, Deganga, Biswanathpur Camp, Ramnathpur, PO + PS – Deganga,Pin- 743423		33518.4	167592000
70	RIDF Godown	Gaighata	5000	RIDF Govt. Food Godown, Gaighata, Chandpara, Devipur Krishi Farm, P.O. Chandpara , P.S. Gaighata, PIN - 743245	North 24 Parganas	33518.4	167592000
71	RIDF Godown	Basirhat II	5000	RIDF Govt. Food Godown, Basirhat –II Raghunathpur (Mat Stoppage) PO – Basirhat Pin - 743428		33518.4	167592000
72	RIDF Godown	Bongaon	5000	RIDF Godown Bongaon, Kuthibari A.D.O. Office, PO& PS- Bongaon, Dist. – North24 pgs, PIN – 743235		33518.4	167592000
73	RIDF Godown	Bagdah	5000	RIDF Godown, Bagdah, Bagdah Krishi Farm, BagdahNatun Bazar, PO&PS – Bagdah, Dist – North 24 Pgs. PIN – 743232		33518.4	167592000
74	RIDF Godown	Mathurapur	5000	RIDF Godown ,MathurapurAgritural firm, PS-Mathurapur, Dist. – south 24 pgs, pin- 743354		33518.4	167592000
75	RIDF Godown	Bishnupur	5000	RIDF Bishnupur Godown situated at AmtalaGhoshpara , PO- Knyanagar, PS- Bishnupur, Dist. South 24 Pgs, PIN- 743503	South 24 Parganas	33518.4	167592000
76	RIDF Godown	Diamond Harbour	5000	Vill-Choura PO-Sarisha, PS- Diamond Harbour, Dist- South 24 pgs Pin-743368		33518.4	167592000
77	Govt. Food Depot (GFD)	Cossipore	46975	39, Gopal Chatterjee Road, Kolkata-2	Kolkata	33518.4	1574526840
78	Govt. Food Depot (GFD)	Shalimar	25500	21, Shibpur College Road, Howrah, Pin-700103	Howrah	33518.4	854719200

79	Govt. Food Depot (GFD)	Bagrakote	11700	Shed No-10, Subhash Pally, Jaikhana Road, PO-Siliguri, Dist- Darjeeling, Pin-734001	Darjeeling	33518.4	392165280
80	Govt. Food Depot (GFD)	Dabgram	15600	GFD Dabgram, Nayapara, Near Indian Oil Corporation, PO- Siliguri, PIN- 734001	Jalpaiguri	33518.4	522887040
81	RKVY	Bankura	4000	Gobindanagar, P.O.& Dist.- Bankura, PIN-722 102.	Bankura	33518.4	134073600
82	RKVY	Dinhata	2200	Bhangi Part-I, Via-Dinhata, Dist.-Coochbehar, PIN-736 135.	Coochbehar	33518.4	73740480
83	RKVY	New Jalpaiguri	7500	Satellite Township, P.O.- Phulbari, Dist.-Jalpaiguri, PIN-734 015.	Jalpaiguri	33518.4	251388000
84	RKVY	Ranaghat	1000	Rathtala, P.O.-Ranaghat, Dist.-Nadia, PIN-741 201.	Nadia	33518.4	33518400
85	RKVY	Garbeta	2500	Gangani, P.O.-Garbeta, Dist.-West Medinipur, PIN- 721 1 27.	Paschim Medinipur	33518.4	83796000
86	RKVY	Junglekhash	10000	Junglekhash RKVY Godown, Beside Medinipur Sadar Govt. Polytechnic		33518.4	335184000
87	RKVY	Kaliaganj	1250	Dakshin Akhanagar, P.O.- Kalaiganj, Dist.-Uttar Dinajpur, PIN- 733 129.	Uttar Dinajpur	33518.4	41898000
88	RKVY	Tarakeswar	1000	Bajitpur, P.O.-Tarkeswar, Dist.-Hooghly, PIN-712 410.	Hooghly	33518.4	33518400
89	RKVY	Balurghat	3700	Kanpur More, P.O.- BeltalaPark, Dist-Dakshin Dinajpur, PIN- 733101	Dakshin Dinajpur	33518.4	124018080
90	PVT	M/S Raghav Agro Products Pvt. Ltd. (Raghav Bajoria)	7600	Vill.-Ethelbari, P.S.-Birpara, Jalpaiguri, Pin.-735204	Jalpaiguri	33518.4	254739840
91	PVT	Joy Ma Raksha Kali (Suma Mukherjee)	4660	Vill-Pargram, P.O.-Nirisha P.S.- Sainthia, Birbhum- 731201	Birbhum	33518.4	156195744
92	PVT	Madan Mohan Warehouse (Vandana Prasad)	1800	Vill. & P.O.- Chakchaka , Pin- 736156	Cooch Behar	33518.4	60333120
93	PVT	Madan Mohan Logistics (Ravi Nandan Prasad)	1405	Vill. & P.O.- Chakchaka , Pin- 736156		33518.4	47093352
94	PVT	NutanAgarwala& Anamika Agarwala	1358	Vill.-Raninagar, P.O.- Patkata, Jalpaiguri, Pin.- 735133	Jalpaiguri	33518.4	45517987.2
95	PVT	M/S MD Enterprise (Sanjoy Kumar Agarwalla)	3140	Khagrabari (Maynaguri by Pass), P.O.- Maynaguri, Pin.- 735224		33518.4	105247776
96	PVT	G G Singh (Giridhari Gopal Singh)	1243	Oodlabari, P.O.Manabari, P.S.- Mal , Pin.-735222		33518.4	41663371.2
97	PVT	Maa Maynamata Warehousing Pvt.Ltd. (Sunil Kharia & Pawan Kharia)	1481	Uttar Mouamari, P.O. & P.S. Maynaguri, Pin.- 735224		33518.4	49640750.4
98	PVT	Kanchanjungha W/h Pvt.Ltd.(Pawan Agarwal)	3864	Opp. Powergrid, PO Balam, PS- Bhaktinagar, Dist. Jalpaiguri, Pin- 735135		33518.4	129515097.6
99	PVT	BENFED	2800	Ruipukur, Nawadeep More, NH 34 Krishnanagar, Nadia	Nadia	33518.4	93851520
100	PVT	Kawkepara – II Hired Godown	2292	Kawkepara, P.S. Deganga, P.O.-Debalaya, Pin-743424	North 24 Pgs	33518.4	76824172.8

101	PVT	Kawkepara – III Hired Godown	2700	Kawkepara, P.S. Deganga, P.O.-Debalaya, Pin-743424		33518.4	90499680	
102	PVT	Malda Mango Co-Operative Society Ltd. (Atul Chandra Sarkar)	1896	Vill.-Chalisapara, P.O.-Old Malda, P.S. -Malda, Pin.-732128	Malda	33518.4	63550886.4	
103	PVT	MB Grains (Murari Lal Goenka)	2600	Vill.-Joalbhanga, P.O.-Dahijuri, Dist.-Jhargram, Pin-721504	Jhargram	33518.4	87147840	
104	PVT	Anara Hired Godown(Unit-II) (Chandra Prakash Agarwal)	606	P.O.-Anara, P.S.- Para (Unit-II), Pin.-723126	Purulia	33518.4	20312150.4	
105	PVT	Surulia Hired Godown (Chamber-I&II)	1285	Surulia, Vnagar. P.O.-Purulia		33518.4	43071144	
106	PVT	Hura Hired Godown (Unit-I)(Goutam Kundu)	1052	Vill+P.O.- Hura, dist.-Purulia, Pin-723130		33518.4	35261356.8	
107	PVT	Hura Hired Godown (Unit-II)	1074	Vill+P.O.- Hura, dist.-Purulia, Pin-723130		33518.4	35998761.6	
108	PVT	Hura Hired Godown (Unit-III)	1275	Vill+P.O.- Hura, dist.-Purulia, Pin-723130		33518.4	42735960	
109	PVT	Sahana Rural Godown (Supriya Sahana)	600	P.S. Puncha, Lulara, Pin-723151		33518.4	20111040	
110	PVT	Mukesh Kumar Jhunjhunwala	1650	Poadlara(M) Purulia, PO & PS Purulia (M), Dist. Purulia under ChharraDumdumi Gram Panchayet, Pin.-723101		33518.4	55305360	
111	PVT	Anara Hired Godown(Unit-I) (Chandra Prakash Agarwal)	716	P.O.-Anara, P.S.- Para (Unit-II), Pin.-723126		33518.4	23999174.4	
112	PVT	BENFED	2500	Uttar Mechogram, P.S.-Panskura, P.O. Dehati, Pin.-721139		Purba Medinipur	33518.4	83796000
113	PVT	AeindriAgro Food (Debdas Mondal)	5975	Vill – SirakolKalitola, PO-Sirakol, PS- Usthi, dist. 24 Pgs (S) , Sub –Division – Diamond Harbour , Pin - 743513		South 24 Pgs	33518.4	200272440
114	PVT	Biswas Enterprise (HabiburRahaman Biswas)	1040	Vill& PO Shyamnagar, Mouza Shyamnagar, PS-Kashipur, District South 24 Paraganas Pin- 700135	33518.4		34859136	
115	PVT	SSS Warehouse (SahadebPurkait)	4077	Vill.-Mondalpara, P.O. Khari, P.S.-Raidighi, Sub Divn. - Diamond Harbour, Pin- 743349	33518.4		136654516.8	
116	PVT	Shrejal Shaw	4076	Abhirampur,P.O.-Budge Budge, Sub Divn. – Alipore , Pin.- 700137	33518.4		136620998.4	
117	PVT	Nilufa Yasmin	4487	Netra, P.S.- Jibantala, P.O. Iswaripur, Sub-Div. Canning, Pin.- 743502	33518.4		150397060.8	
118	PVT	Buddhadeb Deb	4000	Vill.-Lohagara, P.O.-Maharajahat, R.S. Raiganj, Pin.-733156	Uttar Dinajpur	33518.4	134073600	

N.B.: No. of the godowns stated above are presently operational and there may be addition/ alteration during the coverage period which will be binding on the selected Bidder.

Period of Insurance Coverage	One (01)Year w.e.f 20.09.2022
Bid Validity Period	120 days from the Last Date of Submission of Bid.
Earnest Money Deposit Value	Rs.5,00,000/- (Rupees Five Lakh only)

Details of Sum Insured & Insurance Settlement History (Last 3 FY):-

Serial No	Financial Year	Sum Insured(Rs)	No. of Claims	Claim Settlement Amount(Rs)
1	2019-20	14859219017	0	0
2	2020-21	16432734140	1	744749
3	2021-22	21270239669	0	0

Section 2

DATE AND TIME SCHEDULE FOR e-TENDERING

	PARTICULARS	DATE	TIME	VENUE/PORTAL
1.	<i>Date of Uploading (Publishing) of Tender Notice</i>	15.07.2022	18:55 Hrs	
2.	<i>Documents Download Start Date</i>	15.07.2022	18:55 Hrs	
3.	<i>Pre-Bid Meeting</i>	22.07.2022	12:30 Hrs	Head Office of WBSWC at Khadya Bhavan, Block B, 4th Floor, 11A Mirza Ghalib Street, Kolkata -700087
4.	<i>Bid Proposal Submission Start Date</i>	24.07.2022	11:00 Hrs	
5.	<i>Bid Proposal Submission End Date</i>	08.08.2022	18:55Hrs	
6.	<i>Date & Time of Opening of Technical Bids</i>	11.08.2022	12:30 Hrs	
7.	<i>Date & Time of Opening of Financial Bids</i>	Will be Intimated Later.		

Note: If the date on which the tender is proposed to be opened for acceptance happens to be Saturday or Sunday or Govt. declared holidays, the tender will be opened on the next working day at the same time and same place.

The validity of the tender is 120 days from the last date for submission of tender. However, the Managing Director has the discretion to extend the validity further for a period of 30 days.

Section 3

SCOPE OF WORK

Providing insurance coverage of food grains (mainly rice) stored in RIDF, RKVY, GFD & Private Hired Godowns under the management of WBSWC, for a term of one year w.e.f. 20.09.2022 against different perils like I) fire, flood, inundation, storm, tempest, earthquake, terrorism & riot and II) burglar (25% First Loss Basis) & theft following IRDAI guideline.

Brief Description of Work:

The bidders must get fully acquainted with locations, Infrastructure and functions of the godowns at their own interest before submission of tenders and rates quoted by them for providing insurance service. Once, the tender is submitted by a bidder, it will be presumed that they shall have full awareness of locations, infrastructure and functions thereof.

The service required to be performed under the contract have been described in detail in **Section-10**. Bidders are required to quote single Rate for each policy.

Section 4

ELIGIBILITY CRITERIA

- 4.1 The Agency should have IRDAI Registration Certificate renewed up to FY 2022-23. The information furnished is to be supported by authenticated documentary evidence.
- 4.2 The Agency should have Headquarter/Branch Office in Kolkata.
- 4.3 Minimum standing/ incorporation of the Agency should be at least 5 years. The Agency should submit date of incorporation document with Tender bid.
- 4.4 The Agency should have industry standard Persistency Ratio & Solvency Margin.
- 4.5 Minimum Average Annual Turnover of the Agency in the last 3 Years (2019-20/2020-21/2021-22) should be Rs. 100 Crore per year.
- 4.6 The Agency should have at least 03 (Three) years experiences of providing different types of insurance service to Central or State Govt. Dept./Central or State PSU/FCI/CWC/SWC/Central or State aided Education or Research or Medical Institutes/Central or State aided Organizations or Institutes. The information furnished is to be supported by authenticated documentary evidences such as Policy document.

Note: The year for the purpose of Persistency Ratio, Solvency Margin and Experience will be taken as financial year [1st April to 31st March] excluding the year of coverage in which the tender is floated.

Section 5

DOCUMENTS REQUIRED

5.1. FOR TECHNICAL PROPOSAL:

1. Copy of initial IRDAI Certificate
2. Copy of renewed IRDAI Certificate(2022-23)
3. Copy of PAN Card
4. Copy of GSTIN Registration Certificate
5. Copy of valid Trade Licence (Renewed up to 2022-23)
6. Declaration for those agency for which Trade License is not required
7. Copy of Professional Tax Certificate
8. Copy of Incorporation Certificate/Document
9. Duly filled and scanned copy of Annexure-I& II
10. Compliance to Bid Requirement as per Annexure-III
11. Declaration regarding submission of correct information as per Annexure-IV
12. Declaration on Non-Conviction or Debarring as per Annexure –V
13. Declaration on Non-Association with Corporation other than professional means as per Annexure – VI
14. Details of Relationship Officer as per Annexure - VII
15. Details of Experience Certificate as per Annexure – VIII(Scanned copy of Policy Document)
16. Declaration on Persistency Ratio and Solvency Margin (3 FY & Average of 3 FY) as per Annexure –IX
17. Declaration of Annual Turn Over (3 FY) & GST Paid (3 FY)as per Annexure – X
18. Check Points for Preparation of Bids as per Annexure-XI
19. Price Bid as per Annexure –XII

5.2 FOR FINANCIAL PROPOSAL:

1. The Agency should mention the consolidated net rate of premium (exclusive of GST or other taxes promulgated by Govt.) only after allowing all discounts per milli (i.e., per Rs. 1000/- of sum insured value) as mentioned against each of the policy.
2. In case of financial bid, only single quote per milli (per thousand Rupees) for each policy I) STFI (including Earthquake, Riot, and Terrorism) and II) Burglary & Theft(25% First Loss Basis) will be allowed.
3. Quoting consolidated premium amount in lieu of rate per millior multiple quoted values will not be allowed and submission of such, will lead to rejection of the bid.
4. Quoting “Zero value” per milli in any of the policy will not be allowed.
5. The sum of the two quoted rates for two policies will be considered for selecting the Agency.
6. The quoted rate will be fixed and shall not be revised on any account throughout the policy year. The rate will also be applicable to newly started godowns apart from the referred list stated in Section -1 during the insurance coverage period.
7. The prospective bidder shall comply with the proper bye-laws and legal orders of the local bodies or public authorities having jurisdiction over its operations and pay all fees and charges for which the Bidder may be liable. The Tender Inviting Authority shall not be responsible for such costs and expenses.

Section 6

DISQUALIFICATION CONDITIONS

6.1. GROUND FOR DISQUALIFICATION

1. The bidders who have been blacklisted or otherwise debarred by SWC/CWC/FCI or any Department of Central or State Government or any other Public Sector Undertaking will be ineligible during the period of such blacklisting or a period of 5 years from date of blacklisting/debarment, whichever is earlier. A scanned copy of duly signed declaration as per Annexure - Vin Non-Judicial Stamp papers should be uploaded.
2. Any bidder whose contract with the SWC/CWC/FCI or any Department of Central or State Government or any other Public Sector Undertaking has been terminated before the expiry of contract period at any point of time during last 5 years will be ineligible.
3. Bidder whose EMD and/or SD has been forfeited by SWC/CWC/FCI or any Department of Central or State Government or any other Public Sector Undertaking, on serious irregularities i.e. submission of false/forged/tampered/fabricated/ manipulated documents/information at any occasion during last five years will be ineligible.
4. Bidder who will fail to submit the duly signed Declaration as per Annexure -VI in Non-Judicial Stamp paper regarding Non-Association with Corporation other than professional means will be ineligible.
5. While considering ineligibility arising out of any of the above clauses, incurring of any such disqualification in any capacity whatsoever will render the bidder disqualified.
6. At any stage during the bidding process, or even after the issuance of the work order, if it is found that the bidder has wilfully made any misleading or false representations in the forms, statements and attachments submitted as the proof of the eligibility criteria and/or has suppressed material information (which may render the Bidder ineligible to participate), WBSWC reserves the right to cancel the work order, forfeit Earnest Money Deposit and terminate any arrangement with such bidder, without prejudice to its rights and contentions reserved under the Applicable Laws. If a Successful bidder has been found to be in recurring default of its obligations under this Tender, WBSWC reserves the right to terminate all

agreements with such Successful Bidder with respect to all specified works without prejudice to its rights and contentions reserved under the Applicable Laws. WBSWC reserves the further right to suspend/debar/blacklist such disqualified bidder from participating in the tenders of WBSWC for a period as deemed fit.

7. Bidders who will not submit the scanned copy of duly signed documents of i) Initial IRDAI Certificate, ii) IRDAI Certificate (renewed up to FY 2022-23) iii) PAN, iv) GST, v) Trade License (renewed up to 2022-23) or Declaration in absence of Trade License, vi) Professional Tax Registration and vii) Incorporation date will be ineligible and disqualified for the tender.
8. Bidders who will not upload duly signed scanned copy of i) Persistency Ratio (3 FY & Average of 3 FY), ii) Solvency Margin (3 FY & Average of 3 FY), iii) Annual Turn Over (3 FY), and iv) GST Paid (3 FY) as per Annexure-IX & X will be ineligible and disqualified for the tender. All Declarations will be in Agency Letter Head.
9. Agency who will fail to submit any of all the mandatory documents mentioned in Technical Bid Proposal in Section - 5 will be declared as technically disqualified. **The price bids of technically qualified bidders will only be opened for evaluation.**
10. The Financial Bid will be rejected if the Agency fails to mention the consolidated net rate of premium (exclusive of GST or other taxes promulgated by Govt.) only after allowing all discounts per milli (per Rs. 1000/- of S.I. value) as mentioned against each of the policy.
11. Quoting consolidated premium amount in lieu of rate per milli or multiple quoted values for each policy will not be allowed and submission of such, will lead to rejection of the Financial Bid.
12. Quoting "Zero value" per milli in any of the policy in the Financial Bid will not be allowed.

Section 7

INSTRUCTIONS TO BIDDERS

7.1. GENERAL INSTRUCTIONS

7.1.1. Registration of Bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the **Government e-Procurement System/ Portal**www.wbtenders.gov.in

7.1.2. Digital Signature Certificate (DSC):

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC).

7.1.3. Collection of Tender Documents:

The intending Bidders can search & download N.I.T. and Tender Document(s) electronically from the **Government e-Procurement System/ Portal**. **This is the only mode of collection of Tender Documents**. There is no Tender Document Fee with respect to this tender.

7.1.4. Submission of Tenders:

Tenders are to be submitted online in the website www.wbtenders.gov.in in two folders at a time, one in Technical Proposal & the other in Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC). The documents are to be uploaded in the form of scanned copy duly signed (and stamped) on all pages. The documents will get encrypted (transformed into non readable formats).

7.1.5. Earnest Money Deposit (EMD):

Procedure to be followed for online submission of EMD is as below:

7.1.5.1. Login by Bidder

7.1.5.1.1. Intending Bidder taking part in the tender invited by the Corporation shall login to the e-procurement portal at <http://www.wbtenders.gov.in> using his login ID and password.

7.1.5.1.2. Bidder will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payment modes:

1. Net banking (any of the Banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank payment Gateway.
2. RTGS/NEFT in case of offline payment through bank account in any Bank.

7.1.5.2. Payment by Net Banking (any listed Bank) through ICICI Bank Payment Gateway

1. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
2. Bidder will make the payment after entering his Unique ID and password of the Bank to process the transaction.
3. Bidder will receive a confirmation message regarding success/failure of the transaction.
4. If the transaction is successful, the amount paid by the bidder will get credited to the concerned pooling account maintained with the Focal Point Branch of ICICI for collection of EMD/Tender Fees.
5. If the transaction is failure, the bidder will again try for payment by going back to the first step.

7.1.5.3. Payment through RTGS/ NEFT

1. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
2. The Bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account.
3. Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
4. If verification is successful, the fund will get credited to the concerned Pooling account maintained with the Focal

Point Branch of ICICI Bank for collection of EMD/Tender Fees.

5. Hereafter, the bidder will go to e-procurement portal for submission of his bid.
6. But, if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

7.1.6. Refund of Earnest Money Deposit:

The Earnest Money of the bidders, technically disqualified, shall be refunded automatically through the portal. Further, Earnest Money of technically qualified bidders except L1 shall be refunded after finalization of the tender process through the portal. Earnest Money of L1 bidder shall be treated as per Govt. orders. Please see OM 3975-F(Y) dated 28th July 2016 for more details.

7.1.7. Forfeiture of Earnest Money Deposit of a bidder will be mandated under the following circumstances:

WBSWC reserves the right to forfeit the Earnest Money Deposit of any bidder in the following circumstances:

- 7.1.7.1. Withdrawal of bid, while bids are under consideration during the tendering period.
- 7.1.7.2. Bidder becoming disqualified in accordance with clause 6.1. of Section 6 here in above, after issuance of Work Order by the WBSWC.
- 7.1.7.3. Any unilateral revision made by the bidder during the valid period of offer.
- 7.1.7.4. Failure to accept the "Work order" in prescribed time as required.
 - 7.1.7.4.1. Failure to execute the work/ contract or part thereof.
 - 7.1.7.4.2. Providing false or fabricated information/ documents.

7.2. Amendment of Bidding Document:

At any time, prior to the last date for submission of bids, WBSWC may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender Document by way of corrigendum(s) and/or amendment(s). Any such amendment shall form an integral part of this Tender Document. Any corrigendum/ addendum (if any) will be uploaded in E-Tender website (www.wbtenders.gov.in) only.

WBSWC reserves the right to extend the deadline for submission of bids in case any material amendment has been made to the Tender Document. Such amendments, modifications, clarifications etc. issued by WBSWC shall be binding on the bidders, and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid. Bidders should take into account any corrigendum/ addendum published with respect to this Tender from time to time and such modifications and/ or amendments and/or clarifications will be binding on the Bidder notwithstanding whether the bidder has uploaded the bid documents or not.

Prospective bidders are requested to visit the mentioned website on a regular basis to remain informed and updated of any and all developments with respect to the Tender. WBSWC will bear no responsibility or liability for bidders failing to do so.

The bidder agrees and acknowledges that in matters of determining the rights and obligations of the Selected/Successful bidder, this Notice Inviting Tender, clarifications, amendments, modifications, notices, etc. issued by the WBSWC till the date of issue of the results in this Tender, the documents submitted by the Selected bidder during the Tender Process, Bills of Quantity, the Work Order, the Agreement and any and all other document whether mentioned hereinabove or not, but issued or exchanged as part of the Tender Process and appointment of the Selected bidder shall constitute the Tender Documents.

7.3. Bidding Instructions:

7.3.1. Quoting the rates in Bill of Quantities (BOQ)

The Bidder shall enter his bid in the “*Bill of Quantities*” given on the Portal, and nowhere else.

7.3.2. The intending bidders are required to quote the rates on-line. No off-line tender will be entertained.

7.3.3. All bid prices quoted in the BOQ shall be inclusive of ancillary charges but excluding GST/IGST. **The price should be firm, final and irrevocable and not subject to any revision throughout the policy year whatsoever any changes or imposition of statutory levies.** The rate will also be applicable to newly started godowns apart from the referred list in Section – 1 during the insurance coverage period.

7.4. Signing of tender:

7.4.1. Person or persons signing the tender shall state in what capacity or designation he/she is or they are signing the tender.

7.5. Corrupt Practices:

Any bribe, commission or advantage offered or promised by or on behalf of the tenderer to any officer or employees of the Corporation shall (in addition to any criminal liability which the bidder may incur) debar his tender from being considered. Canvassing on the part or on behalf of the bidder shall also make his tender liable to rejection.

7.6. Note and Other Details:

7.6.1. Bidder must upload scanned copies of documents and Annexures proposed in Technical Proposal in Section -5 above referred documents in support of their eligibility of bid. In the event of any document found fabricated/ forged/ tampered/ altered/ manipulated during verification, then the EMD of the bidder shall be forfeited and he/she/they himself/herself/ themselves would disqualify for future participation in the tenders of West Bengal State Warehousing Corporation for a period as deemed fit.

7.6.2. Bidders who wish to participate in the e-tendering will have to procure valid digital certificate as per Information Technology Act, 2000. Bidders can procure this certificate from any of the Government approved certifying agency i.e., Consultancy Services. The interested bidders are requested to apply for the same well in advance. In case the validity of the digital signature certificate has expired, the bidders are advised to get it renewed immediately.

7.6.3. The tender document for this work is available only in electronic format which bidder can download free of cost from the website www.wbtenders.gov.in

7.6.4. Bidders shall submit their offer in electronic format on the abovementioned website on or before the scheduled date and time as mentioned above. No offer in physical form will be accepted and any such offer, if received by West Bengal State Warehousing Corporation will be out rightly rejected. Bidder will have to submit EMD as indicated at Clause 7.1.5.

7.6.5. Bidders who wish to participate in e-tender need to fill data in pre-defined forms of Technical Bid, Price Bid and Excel format only.

- 7.6.6. After filling data in pre-defined forms, bidder's needs to click on final submission link to submit their encrypted bid.
- 7.6.7. The tenders are to be submitted in two parts, Part-I containing Technical Specifications and Part-II containing Financial Offer i.e. Technical Bid and Price Bid through e-tender process only.
- 7.6.8. Intending bidders are advised to acquaint the locations, infrastructure facilities and functioning of godowns referred in List in Section - 1 before submitting the tender.
- 7.6.9. In case of any dispute arising during execution of contract, an amicable solution may be arrived at with discussion and reconciliation. However, in case of any dispute remaining unresolved, decision of the Managing Director, WBSWC, will be final and binding on both the parties to the Contract.
- 7.6.10. West Bengal State Warehousing Corporation reserves the right to accept/ reject the tenders without assigning any reason at any point of time during the tender process; the decision of the Corporation shall be final and binding on tenderer.
- 7.6.11. Selected bidder shall be required to provide policy coverage document at earliest.
- 7.6.12. **Selected bidder shall also be required to provide insurance coverage at any other WBSWC managed godowns and not included in the current tenders on the same rates, terms and conditions as may be entrusted by the WBSWC from time to time during the validity of the policy coverage period and the same will be binding on the selected bidder.**
- 7.6.13. Any clarification regarding online participation, they can contact the General Manager (Administration), WBSWC at 11A Mirza Ghalib Street, B-Block (4th Floor) Kolkata-700087 on any working day between 11 AM to 5 PM before the preceding day of the closing date.

Section 8

EVALUATION OF BIDS AND ACCEPTANCE

8.1. PROCEDURE

- 8.1.1. Technical bids will be opened first by WBSWC electronically using Digital Signature Certificate.
- 8.1.2. Technical bids, complete in all respect, will only be accepted and qualify for next stage of evaluation.
- 8.1.3. Pursuant to scrutiny and decision of the Tender Inviting Authority, the summary list of eligible bidders whose Financial bids will be considered, will be uploaded in the web portal.
- 8.1.4. During evaluation, the Committee may summon any of the bidders and seek clarification/ information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their bids will be rejected.
- 8.1.5. Financial bids of technically eligible bidders only will be opened electronically on the web portal on the prescribed date.
- 8.1.6. The bids will be evaluated on the basis of technical and financial bid for the entire scope of work covered under the bid document.
- 8.1.7. Bid Price of all the bidders shall be compared to determine the lowest valued bid (L1).
- 8.1.8. During the evaluation of the financial bids of the technically qualified bidders, if it is found that more than one bidder quoted the same rate, the selection will be made on the basis of draw of lot and that shall be final and binding on the bidders.**
- 8.1.9. The Tender Inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all the bids, without assigning any reason whatsoever.
- 8.1.10. The authority for acceptance/rejection of the tender documents and tendered rates will rest with the Competent Authority, West Bengal State Warehousing Corporation who does not bind himself to accept the lowest or any other tender.

- 8.1.11. Acceptance of tendered rates will be communicated by E-mail/ Express Letter or Formal letter of acceptance of tender.
- 8.1.12. The tender documents submitted by a tenderer shall become the property of WBSWC and WBSWC shall have no obligation to return the same to the bidders.
- 8.1.13. Any change in the name and details of the authorized representative(s)/ Nodal Officer/ Relationship Manager of the bidder who would be responsible for taking instructions from WBSWC shall be communicated to WBSWC within three working days.
- 8.1.14. The “Work Order” would be awarded subject to the approval of the Managing Director, WBSWC and “Work Order” will be issued in favour of the successful bidder.
- 8.1.15. The Tender Inviting Authority reserves the right to reject any or all bids, and to cancel the Tender at any point of time, before the issuance of the “Work Order”, without assigning any reason, and without incurring any implicit or explicit liability.

Section 9

COMMENCEMENT OF WORK

9.1. The successful bidder shall abide Indian Contract Law, Insurance Law and other notifications published by IRDAI time to time during the Insurance coverage period. The successful bidder shall provide Insurance Policy at earliest after payment of premium amount. In case of newly added godowns during the coverage period successful bidder shall act first to provide insurance premium invoice to WBSWC.

Section 10

GENERAL CONDITIONS

1. Definition:

- (i) The term '**Contract**' shall mean and include the notice inviting tender, the invitation to tender, incorporating also the instructions to bidders, the tender, its Annexure and Schedules, acceptance of tender and such general and special conditions as may be added to it;
- (ii) The term '**Agency**' shall mean and include the person or persons, firm or company with whom the contract has been placed including their heirs, executors, administrators, successors and their permitted assigns, authorized representatives as the case may be;
- (iii) The term '**Offered Rates**' shall mean the consolidated net rate of premium (exclusive of GST or other taxes promulgated by Govt.) only after allowing all discounts per milli (per Rs. 1000/- of sum insured) as offered by the bidder and accepted by the Managing Director, West Bengal State Warehousing Corporation for and on behalf of the CORPORATION.
- (iv) The term '**Corporation**' and the **West Bengal State Warehousing Corporation**, wherever occur shall mean the West Bengal State Warehousing Corporation established under Warehousing Corporation Act -1962 will include its Managing Director and its successor or successors and assignees or authorized representatives.
- (v) The term '**godown/warehouse**' shall mean the storage space under the management of West Bengal State Warehousing Corporation where food grains are stored in scientific, organised and secured manner or may hereafter be hired or acquired during the coverage period.
- (vi) The term '**Managing Director**' shall mean the Managing Director of the Corporation under whose administrative jurisdiction the business and official works of the Corporation falls. The term '**Managing Director**' shall also include the Officials authorized by him from time to time to execute contract on behalf of WBSWC;

2. Rate revision clause:

The contracted rates shall remain operative throughout the contract period and period of extension of contract, if any.

3. Debarring of business dealing:

- (a) In the event of premature termination of contract on the ground of breaches as mentioned above, WBSWC shall also be entitled to debar the Agency for participation in future tenders of WBSWC, for a period as deemed fit.
- (b) Further, in case if it comes to the notice of WBSWC that the bidder/agency has used forged or fabricated documents or misrepresented the facts in any manner either to get the contract or during the currency of the contract, in all such cases WBSWC, at its sole discretion may terminate the contract and debar such agency for a period as deemed fit.

4. Duties and responsibilities of the Agency:

The Agency shall provide insurance coverage of food grains (mainly rice) stored in RIDF, RKVY, GFD & Private Hired Godowns under the management of WBSWC, for a term of one year w.e.f. 20.09.2022 against different perils like I) fire, flood, inundation, storm, tempest, earthquake, terrorism & riot and II) burglar (25% First Loss Basis) & theft following IRDAI guideline. The Agency shall abide by all instructions issued to them from time to time. The agency shall always be bound to act with reasonable diligence and in a business-like manner and to use such skill as expected of.

1. If the Agency fails to act properly during the coverage period the Managing Director shall at his entire discretion without terminating the contract be at liberty to engage other agency at the risk & cost of the selected agency, who shall be liable to make good to the Corporation all additional charges, expenses, cost or losses that the Corporation may incur or suffer thereby.
2. The agency shall strictly abide by all rules and regulations of IRDAI, Police, Municipal authorities and other local bodies or any other Regulatory Authorities.
3. The agency shall be liable for all costs, damages, charges and expenses suffered or incurred by the Corporation due to the agency's negligence and unprofessional performance or breach of any terms thereof or their failure to carry out the work within due time with a view to avoid incurrence of demurrage and for all damages or losses occasioned to the Corporation or in particular to any property or plant belonging to the Corporation due to any act whether negligence or otherwise of the agency themselves or their recruited or deployed employees. The decision of the Managing Director regarding such failure of the agency and their liability

for the losses etc. suffered by Corporation shall be final and binding on the agency.

5. Submission of bills, payments, taxes and duties:

- (a) Payment will be made by the Managing Director on submission of premium bills.
- (b) Agency should submit their bills not later than one week from the date of issuance of the work order or acceptance letter.
- (c) The payment shall normally be made by the Corporation within 07 days of submission of complete set of bills subject to timely submission of necessary GST as per existing Rules. The Corporation shall not be liable for payment of any interest on any bill outstanding for payment.
- (d) The payment shall be made through e-payment system for which the following details shall be provided by the agency immediately after commencement of the contract.

[i] Bank account no. [ii] Nature of Account (SB or Current),

[iii] Name of bank and branch [iv] MICR Code no.

[v] IFSC Code

- (e) Goods and Service Tax (GST/IGST or any other Tax in lieu thereof) levied by the Central Govt. from time to time on the services rendered by the agency to WBSWC shall be paid by WBSWC to the agency over and above the Schedule of Rates, subject to the Agency submitting their bills after payment of due GST.

6. Deduction towards income tax, or other statutory levies at source:

Income Tax at the rate as applicable under provisions of the Income Tax Act, shall be deducted at source from the Bills/Invoices of the agency. In case, however, the agency is granted exemption from the deduction of Income Tax at lower rate, the agency shall be required to produce such certificate issued by the prescribed Income Tax Authority clearly stating therein that No Income Tax or Lower Income Tax, as the case may be, deducted at source from the Agency against the said contract, failing which income tax at full rate, as prescribed under the Act, shall be deducted. Such exemption or lower rate certificate shall have to be obtained by the agency from the prescribed Income Tax Authorities and furnished to the Corporation.

7. Force Majeure:

Notwithstanding anything in this agreement to the contrary neither the WBSWC nor the agency shall be liable or deemed to be in default for any failure or any delay in performance hereunder, if caused by "Force Majeure" which term shall mean but not be limited to fire, explosion, natural causes like flood, earthquake, civil commotion, strikes, epidemic, pandemic and other acts of God, action of enemies, act of any Government or other similar causes beyond the control of the party affected, who shall notify the other party within a reasonable time from the beginning of the operation of said cause and shall thereafter exert all diligence to overcome such cause of delay and resume performance.

8. Subletting not allowed:

The Agency shall not sublet, transfer or assign the contract or any part thereof without the previous written approval of the Corporation. In the event of the agency contravening this condition, the Corporation shall be entitled to place the contract elsewhere on the agency's account and at their risk and the agency shall be liable for any loss or damage, which the Corporation may sustain in consequence or arising out of such replacing of the contract.

9. Taken Over of the Business of the Agency:

In case of business of the agency taken over by other organisation/agencies, this contract shall not be vitiated or affected and the new management shall be absolutely bound by the terms hereof in the same manner as had been the sole or original party.

10. Notice ETC:

Save as otherwise provided, all notices issued and action to be taken for and on behalf of the Managing Director, State Warehousing Corporation, shall be issued or taken on his behalf by the official, in charge of the Corporation or officer so nominated by the Competent Authority. The agency shall furnish to Managing Director, West Bengal State Warehousing Corporation, Kolkata, the name(s), designation(s) and address(s) of his/her/their authorized representative/ Nodal Officer/ Relationship Manager and all complaints, notices communication and references shall be deemed to have been duly served to the Agency if delivered to him or his authorized representative/ Nodal Officer/ Relationship Manager or left at or posted at the address so given. In case of any change in the authorized representative/ Nodal Officer/ Relationship Manager, the agency shall communicate that immediately to WBSWC.

11. Interpretation of the clause:

Doubts, if any, about the interpretation of any of the clauses in this tender, meanings of words, terms, specifications, operations or instructions, or as to the quality of workmanship or performance shall be referred to the Tender Accepting Authority of WBSWC, whose decision in the matter shall be final. Similarly, any difficulty in implementing the contract can be resolved by referring the matter to the Accepting Authority, who can amend the WBSWC's condition/clause of contract if required.

Section 11

DISPUTES

11.1. Arbitration:

All disputes and differences arising out of or in any way touching or concerning this agreement whatsoever (except as to any matter the decision of which is expressly provided for in the agreement) shall be referred to the sole arbitration of any person appointed by the Managing Director, WBSWC. There will be no objection to any such appointment that the person appointed is an employee of the Corporation, that he had to deal with the matters to which the contract relates and that in the course of his duties as such employee of the Corporation, he had expressed views on all or any of the matter in dispute or difference. The award of such arbitrator shall be final and binding on the parties to this contract. It is a term of this contract that in the event of such Arbitrator to whom the matter is originally referred being transferred, or vacating his office or being unable to act for any reason, the WBSWC at the time of such transfer, vacation of office or inability to act, shall appoint another person to act as Arbitrator in accordance with the terms of this contract. Such person shall be entitled to proceed with the reference from the stage at which was left by his predecessor. It is also a term of this contract that no person other than a person appointed by the Managing Director, WBSWC as aforesaid should act as Arbitrator. The Arbitrator shall give reasons for his award.

Provided further that any demand for arbitration in respect of any claim(s) of the Agency, under the contract shall be in writing and made within one year of the date of termination or completion [expiry of the period] of the contract and where this provision is not complied with the claim(s) of the Agency shall be deemed to have been waived and absolutely barred and the Corporation shall be discharged and released of liabilities under the contract.

The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion.

The arbitral proceedings in respect of dispute shall commence on the date on which the Arbitrator call upon the parties to file their claim and defence statement.

The work under the contract shall, if reasonable possible continue during the arbitration proceedings and no payment due or payable to the

Agency shall be withheld on account of such proceedings.

The cost of arbitration shall be borne by parties as per the decision of the arbitrator.

The arbitrator shall give separate award in respect of each dispute of difference referred to him.

Subject as aforesaid the **Arbitration & Conciliation Act 1996** shall apply to the Arbitration proceedings under this clause.

11.2. Applicability of Law and exclusive jurisdiction of Court

In case of any dispute between the parties claiming under the e-Tender document or any subsequent agreement, the law of India will be the governing laws of dispute and Court at Kolkata will have exclusive territorial jurisdiction to decide any contentious issues around the clauses under this document subject to the preceding clause 16 (**Arbitration & Conciliation Act 1996**).

ANNEXURE - I

(To be submitted on Agency Letter Head with signature and seal)

Letter for Submission of Tender

From

To

The Managing Director,
West Bengal State Warehousing Corporation,
KhadyaBhavan, Block-B (4th Floor),
11A, Mirza Ghalib Street, Kolkata-700087.

Dear Sir,

Sub:E-tender for selection of agency for taking insurance coverage of food grains (mainly rice) stored in RIDF, RKVY, GFD & Private Hired Godowns under the management of WBSWC, for a term of one year w.e.f. 20.09.2022 against different perils like I) fire, flood, inundation, storm, tempest, earthquake, terrorism & riot and II) burglary (25% First Loss Basis) & theft following IRDAI guideline.

Ref: Tender Notice No.: XXXX-/Genl./D(I)-3/Fire/RIDF/SWC dated 05.07.2022

In response to your Tender Notice no. / Dated.....for selection of agency forproviding insurance coverage of food grains (mainly rice) stored in RIDF, RKVY, GFD & Private Hired Godowns under the management of WBSWC, for a term of one year w.e.f. 20.09.2022 against different perils like I) fire, flood, inundation, storm, tempest, earthquake, terrorism & riot and II) burglary (25% First Loss Basis) & theft following IRDAI guideline.

I/ we anInsurance Company/Insurance Broker/ State or Central PSU/ carrying out business hereby submit our offer forallthe godownsas per schedule at Section-1 or any future upcoming godownduring the coverage period.

I/we agree that this offer shall be valid for a period of One Hundred and Twenty (120) days plus 30 days from the date opening of the tender.

I/we hereby declare that we have read and understood and agree to abide by and fulfill the terms and conditions including General Conditions of contract, which shall be deemed to form an integral part of this offer.

I/ we undertake that no changes/amendments/alterations have been made in the tender form downloaded and submitted online.

I/we hereby further agree to notify you at any time whether before or after acceptance of my/our tender of any change in the constitution of anInsurance Company/ Insurance Broker/ State or Central PSU either by shifting or taken over of business.

I/we have also enclosed proof of payments towards EMD alongwith the tender documents and its relevant enclosures.

I/we hereby declare that this tender on acceptance communicated to you shall constitute a valid and binding contract between us.

Yours faithfully,

Place:

Date:

(Signature and Seal of the Bidder)

Enclosed:

.....

.....

ANNEXURE -II

(To be submitted on Agency Letter Head with signature and seal)

To

The Managing Director

West Bengal State Warehousing Corporation
 Khadya Bhavan, B Block, 4th Floor
 11A Mirza Ghalib Street, Kolkata-700087

I/We am/are furnishing following documents for Technical Bid required for Notice Inviting Tender for Insurance of Food Grains Stored at the Warehouses under the Management of WBSWC. The information furnished below is true, complete and correct to the best of my/our knowledge and belief. I/we understand that in the event of my information being found false or incorrect at any stage, my bid shall be liable to cancellation / termination without notice or any compensation in lieu thereof.

1. Name of the Firm/Agency/ Company/ Organization:
2. IRDAI Registration No.& Date of 1stRegistration(Document renewed up to FY 2022-23 is mandatory):
3. Date of Incorporation(Document is mandatory):
4. Agency Head Quarter Address:
5. Agency Kolkata Region Communication Address:
6. Agency Office Contact No.:
7. Agency email id:
8. Details of Dedicated Nodal Officer/Relationship Manager in the Agency:

Serial No	Name of Nodal Officer/Relationship Manager	Address	Date of Joining in the Agency	Contact No	Email id

9.Details of Insurance Service Providing Experience to Central or State Govt. Dept./Central or State PSU/FCI/CWC/SWC/Central or State aided Education or Research or Medical Institutes/Central or State aided Organizations(Please refer only 3 experiences in last 3 FY 2019-20/2020-21/2021-22,Document is mandatory):

Serial No	Name of the Dept./PSU/Edu Institutes	Financial Year of Providing Service	No. of Claims Raised during the Service	No. of Claims Settled during the Service	Types of Coverage
1.					
2.					
3.					

10. Persistency Ratio (in last 3 FY 2019-20/2020-21/2021-22):

Financial Year	Persistency Ratio(PR)	Average PR of 3 FY
2019-20		
2020-21		
2021-22		

11. Solvency Margin (in last 3 FY 2019-20/2020-21/2021-22):

Financial Year	Solvency Margin(SM)	Average SM of 3 FY
2019-20		
2020-21		
2021-22		

12. PAN No. (Document is mandatory):

13. GST No. (Document is mandatory):

14. Trade License No (Document is mandatory/in case of non-availability declaration is mandatory):

15. Professional Tax Registration No (Document is mandatory):

16. Bank Details of the Bidder: a) Bank Account No.:-

b) Nature of Bank (SB/CB):-

c) Name of Bank & Branch:-

d) IFSC:-

e) MICR Code:-

17. Annual Turnover and GST paid by the Agency in Last 3 Financial Years (2019-20/2020-21/2021-22)

Financial Year	Turn Over(Rs)	GST Paid(Rs)
2019-20		
2020-21		
2021-22		

Note: Filling up all the fields (1-17) is mandatory. Blank submission of any one of fields will lead to cancellation of Tender.

Place:

Date:

(Signature & Seal of the Bidder)

ANNEXURE -III**COMPLIANCE TO BID REQUIREMENT**

(To be submitted on Agency Letter Head with signature and seal)

I/we hereby confirm that I/we have gone through and understood the Tender Documents and our bid complies with the requirements/terms and conditions of the Tender Document and subsequent addendum/ corrigendum thereof (if any), issued by WBSWC, without any deviation/ exception/ comments/ assumptions.

I/we also confirm that I/we have quoted the rates without any condition and deviation.

The Technical bid and price bid have been submitted along with the required documents and the same have been uploaded under digital signatures of the authorized signatory. We undertake that the tender document shall be deemed to be our bid and in the event of award of work to us, the same shall be considered for constitution of contract agreement. Further, I/we shall sign and stamp each page of the Tender Document as token of acceptance and as part of contract in the event of award of contract to us.

I/ we further confirm that I/we have quoted our rates in our financial bid as per the conditions of the Tender Document.

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE-IV**DECLARATION****(Regarding Submission of Correct Information)**

(To be declared on Agency Letter Head with signature and seal)

I/we _____ have uploaded true and correct information and if qualified/selected I/we will present all the original documents for verification and if it is found at any stage that the information submitted by me/us is false/forged/fabricated/tampered I/we _____ shall be liable to be terminated or debarred or both from future tender participation in WBSWC.

That no part of this undertaking is false and that this undertaking and the above declaration in respect of genuineness of the documents has been made having full knowledge of

- (i) The provisions of the Indian Penal Code in respect of offences including, but not limited to those pertaining to criminal breach of trust, cheating and fraud and
- (ii) Provisions of Tender conditions which entitle the WBSWC to initiate Action in the event of such declaration turning out to be a misrepresentation or false representation.

I undertake accordingly.

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE - V**DECLARATION ON NON-CONVICTION OR DEBARRING**

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the firm/ company who is issuing the Declaration)

To

The Managing Director

West Bengal State Warehousing Corporation
Khadya Bhavan, B Block, 4th Floor
11A Mirza Ghalib Street, Kolkata-700087

I/We hereby declare that our Agency
..... never been convicted by
any offence by any Court or debarred or punished by Statutory Authority/IRDAI.

I also certify that above information is true and correct in every respect and in any case, at a later date, if it is found that any fact stated above is incorrect, any contract given to the Agency be summarily terminated.

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE -VI**Declaration on Non-Association with Corporation Other Than Professional Means**

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the firm/ company who is issuing the Declaration)

To

The Managing Director

West Bengal State Warehousing Corporation
Khadya Bhavan, B Block, 4th Floor
11A Mirza Ghalib Street, Kolkata-700087

I/We hereby declare that our Agency or any individual of our agency is not anyway associated with the Corporation other than on the ground of professional assignment or any of its Directors/key Managerial Personnel/Senior Management in any manner during a period of two years immediately preceding the date of appointment of this Tender.

I also certify that above information is true and correct in every respect and in any case, at a later date, if it is found that any fact stated above is incorrect, any contract given to the Agency be summarily terminated.

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE - VII**Details of Dedicated Nodal Officer/Relationship Manager in the Agency:**

(To be submitted on Agency Letter Head with signature and seal)

Serial No	Name of Nodal Officer/Relationship Manager	Address	Date of Joining in the Agency	Contact No	Email id

Place:**(Signature and Seal of the Bidder)****Date:**

ANNEXURE - VIII

Details of Insurance Service Providing Experience to Central or State Govt. Dept./Central or State PSU/FCI/CWC/SWC/Central or State aided Education or Research or Medical Institutes/Central or State aided Organizations(Please refer only 3experiences in last 3 FY 2019-20/2020-21/2021-22,Document is mandatory):

(To be submitted on Agency Letter Head with signature and seal)

Serial No	Name of the Dept./PSU/Edu Institutes	Financial Year of Providing Service	No. of Claims Raised during the Service	No. of Claims Settled during the Service	Types of Coverage
1.					
2.					
3.					

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE -IX

(To be submitted on Agency Letter Head with signature and seal)

Persistency Ratio and Solvency Margin (in last 3 FY 2019-20/2020-21/2021-22):

Financial Year	Persistency Ratio(PR)	Average PR of 3 FY
2019-20		
2020-21		
2021-22		

Solvency Margin (in last 3 FY 2019-20/2020-21/2021-22):

Financial Year	Solvency Margin(SM)	Average SM of 3 FY
2019-20		
2020-21		
2021-22		

Place:**(Signature and Seal of the Bidder)****Date:**

ANNEXURE - X

(To be submitted on Agency Letter Head with signature and seal)

**Turnover and GST paid by the Agency in Last 3 Financial Years
(2019-20/2020-21/2021-22)**

Financial Year	Turn Over(Rs)	GST Paid(Rs)
2019-20		
2020-21		
2021-22		

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE-XI**CHECK POINTS FOR DOCUMENTS AND DECLARATION UPLOADED BY THE BIDDERS:**

Sl. No.	Documents	Yes/ No
1.	Whether attested copy of initial IRDAI Certificate has been uploaded?	
2.	Whether attested copy of renewed IRDAI certificate (up to FY 2022-23) has been uploaded?	
3.	Whether attested copy of document of incorporation of agency has been uploaded?	
4.	Whether attested copy of PAN has been uploaded?	
5.	Whether attested copy of GSTIN has been uploaded?	
6.	Whether attested copy of Trade License renewed up to 2022-23 has been uploaded? (In absence of Trade License proper Declaration should be uploaded)	
7.	Whether attested copy of Professional Tax Certificate has been uploaded?	
8.	Whether scanned copies of duly signed letter of submission of tender as per Annexure – I & II have been uploaded?	
9.	Whether scanned copy of Compliance of bid requirement as per Annexure – III has been uploaded?	
10.	Whether scanned copy of declaration regarding submission of correct information as per Annexure – IV has been uploaded?	
11.	Whether scanned copy of declaration on Non- Conviction or Debarring in non-Judicial stamp as per Annexure - V has been uploaded?	
12.	Whether scanned copy of declaration on Non- Association with Corporation other than professional means as per Annexure-VI has been uploaded?	
13.	Whether details of Relationship Officer as per Annexure - VII has been uploaded?	
14.	Whether scanned copy of experience of providing Insurance coverage in Govt. Dept./ Organization in last 03 FY as per Annexure –VIII has been uploaded?	
15.	Whether experience document such as Work Order/ Policy Paper in Govt. Dept./ Organization in last 03 FY has been uploaded?	
16.	Whether scanned copy of declaration on Persistency Ratio(3 FY & Average of 3 FY)& Solvency Margin(3 FY & Average of 3 FY) as per Annexure - IX has been uploaded?	

17.	Whether scanned copy of Annual Turn Over(3 FY) and GST Paid (3 FY)as per Annexure - X has been uploaded?	
18.	Have you submitted the price bid after understanding all the clauses referred in the tender?	

Place:

(Signature and Seal of the Bidder)

Date:

ANNEXURE-XII**PRICE BID****(B.O.Q.)**

SCHEDULE OF RATE FOR TAKING INSURANCE COVERAGE OF FOOD GRAINS (MAINLY RICE) STORED IN RIDF, RKVY, GFD & PRIVATE HIRED GODOWNS UNDER THE MANAGEMENT OF WBSWC, FOR A TERM OF ONE YEAR W.E.F. 20.09.2022 AGAINST DIFFERENT PERILS LIKE I) FIRE, FLOOD, INUNDATION, STORM, TEMPEST, EARTHQUAKE, TERRORISM & RIOT AND II) BURGLARY (25% FIRST LOSS BASIS) & THEFT FOLLOWING IRDAI GUIDELINE.

The rates quoted are exclusive of Goods and Service Tax(GST) or any other tax levied by the Central Govt. in lieu of GST and the same will be payable by the Corporation over and above the offered and accepted rate.

To

The Managing Director

West Bengal State Warehousing Corporation

Khadya Bhavan, B Block, 4th Floor

11A Mirza Ghalib Street, Kolkata-700087

I/We am/are proposing following policy rate after allowing all discounts per milli for Financial Bid required for Notice Inviting Tenders for Insurance of Food Grains Stored at the godowns under the Management of WBSWC in the B.O.Q. Section. The information submitted as financial quote is true, complete and correct to the best of my/our knowledge and belief. I/we am/are assuring that the quoted rate will be fixed and shall not be revised on any account throughout the policy year. The rate will also be applicable to newly started warehouses apart from the referred list enclosed herewith during the insurance coverage period.

Place:

(Signature and Seal of the Bidder)

Date: