

West Bengal State Warehousing Corporation

(A Government Undertaking)

KHADYA BHAWAN, B-Block (4th Floor)

11-A, Mirza Ghalib Street, Kolkata – 700 087.

Phone : (033) 4001 9834

Website:www.warehousingwb.com

E-mail : swc@wb.gov.in / storage-swc@wb.gov.in

Memo No.:3012/C(IV)20 /2017-18/SWC

Dated : 28.10.2021

To

General Security & Information Service,
7/C, Abinash Ch. Bannerjee Lane(East Beliaghata),
Kolkata-700010.

Sub : Work Order for providing security service.

Consequent upon the E-Tender (3rd Call) invited by this office vide NIT No. 302/SWC dt. 10.05.21 and as per the technical & financial bids submitted by you, you have been selected as the lowest bidder for providing security service to all the godowns under Zones A(Municipal Area) & B(Panchayet Area) as stated in the annexure A & B (enclosed) including Head Office, RIDF, GFD and Private(hired) Godowns under W.B. State Warehousing Corporation with effect from **01/11/2021**, at the rate as per Minimum Wages Act (i.e the rate of Unskilled worker as per Labour Department notification which may be changed from time to time)+ 001(One) paise (as service charge quoted by you) per head per month excluding GST for Zone –A (Municipal Area) & Zone –B (Panchayet Area).

You are therefore, awarded the Contract for providing security service to the godowns under Zone A & B as stated in the annexure A & B respectively (enclosed) including Head Office, RIDF, GFD and Private (hired) Godowns of the W.B. State Warehousing Corporation under the following terms and conditions :-

- 1. Name of Work :** Providing security service by deploying security guards including monitoring and surveillance at 55 location including Head Office, RIDF, GFD and Private Godowns of WBSWC as and where required basis under the Zone - A & Zone - B (as per annexure A &B). The number of locations and number of persons (unarmed security guard/ helper) as indicated in the Annexure A and Annexure B (for zone A & zone B) may be increased or decreased and any location may be totally omitted with 1 (one) month notice or 1 (one) month remuneration in lieu of such notice at the discretion of WBSWC without showing any reason therefore. In addition to the above, the number of location(s) for providing the security services may be increased by WBSWC at its discretion and you will be responsible to provide such security services at the above mentioned rate for the concerned zone within 1(one) month of the communication.
- 2. Location of Work :** 55 location including Head Office, RIDF, GFD and Private Godowns of WBSWC under Zone A & Zone B (as per annexure A & B) for the present.
- 3. Duration of Work :** 01.11.2021 to 31.10.2022.

- Duration of work may be extended by WBSWC for a further maximum period of 3(three) months beyond 31/10/2022 at sole discretion of WBSWC.
4. **Interest Free Security Deposit** : 10% of the Contract Amount to be paid **within 15 days from the receipt of Work Order in the form of Demand Draft** issued from any nationalized bank or **Bank Guarantee** of a Nationalised Bank in favour of the "*West Bengal State Warehousing Corporation*" payable at KOLKATA. No interest on the amount will be paid at any point of time.
 5. You have to execute an agreement in the prescribed format positively within 15 days from the date of issue of work order.
 6. You have to abide by all statutory obligations and the terms and conditions mentioned in the NIT vide no. 302/SWC dated 10/05/2021 and the agreement to be executed by and between you and WBSWC.
 7. The contract of work may be terminated at any time with clear 15 days notice to you served by WBSWC.

Acceptance of the work order may be communicated to this office immediately in due manner and format.

You are directed to submit an affidavit in the non- judicial stamp paper of Rs. 10/- in the format annexed herewith as annexure - C being acceptance of work order.

Enclosed : 1. Details of Work Location vide Annexure A & B.
2. Affidavit vide Annexure - C.



28/10/21
Secretary

Copy forwarded for information to : -

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1. All the Zonal Officer/ Superintendents/ Godown -in- charge of warehouse / RIDF Godown/GFD & Pvt. Godown for information with the direction that they should certify their attendance sheet as per duty roster of the security guards at every month accordingly.
2. All the Officers of Head Office.


28/10/21
Secretary

Annexure – A

Name of the Agency GS & IS India Pvt. Ltd.

Sl No.	Name of the District	Zone – A (Municipal Area)			Zone – B (Panchayet Area)		
		Name of the Warehouse/Center	No of Helper	No of Guards	Name of the Warehouse/Center	No of Helper	No of Guards
1.	Coochbehar	Dinhata Warehouse	Nil	4	Mathabhanga (SC)	1	4
					Siltalkuchi (SC)	1	4
2.	Alipurduar	Nil	Nil	Nil	Falakata (SC)	1	4
3.	Jalpaiguri	Alipurduar Warehouse	Nil	4	New Jalpaiguri Warehouse	Nil	4
		Jalpaiguri Warehouse	Nil	4			
		Dabgram GFD	Nil	4			
4.	Darjeeling	Siliguri Warehouse	Nil	4	Nil	Nil	Nil
		Bagrakote GFD	1	4			
5.	Uttar Dinajpur	Kaliaganj Warehouse	Nil	4	Itahar	1	4
		Raiganj Warehouse	Nil	4			
		Islampur	1	4			
6.	Dakshin Dinajpur	Nil	Nil	Nil	Balurghat Warehouse	Nil	4
					Kumarganj(SC)	1	4
					Tapan (SC)	1	4
					Balurghat (Mainagarh)	1	4
7.	Malda	Malda Warehouse	Nil	4	Old Malda	1	4
					Gazole	1	4
					Chanchal	1	4
8.	North 24 Pgs	Jessore Road – II	Nil	4	Habra	1	4
		Bangaon	1	4	Deganga	1	4
					Basirhat – I	1	4
					Basirhat – II	1	2
					Gaighata	1	4
					Bagdah	1	4
9.	South 24 Pgs	Taratala – I Warehouse	Nil	5	Mathurapur - I	1	4
					Bishnupur - II	1	4
					Diamond Harbour	1	4
10.	Kolkata	Head Office	17	Nil	Nil	Nil	Nil
		Beliaghata Warehouse	Nil	5			

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		Sealdah Warehouse	Nil	5			
		Paharpur Warehouse	Nil	7			
		Hide Road Warehouse	Nil	6			
		Tollygunj Warehouse	Nil	6			
		Jessore Road - I Warehouse	Nil	3			
		Cossipore GFD	1	12			
11.	Howrah	Uluberia Warehouse	1	4	Nil	Nil	Nil
		Shalimar GFD	1	7			
		Total	23	108		19	82

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Annexure – B

Name of the Agency GS & IS India Pvt. Ltd.

Sl No.	Name of the District	Zone – 'A' (Municipal Area)			Zone – 'B' (Panchayet Area)		
		Name of the Warehouse/Center	No of Helper	No of Guards	Name of the Warehouse/Center	No of Helper	No of Guards
1.	Coochbehar	Nil	Nil	Nil	Madan Mohan Warehouse	Nil	3
2.	Alipurduar	Nil	Nil	Nil	Raghav Agro Products Pvt. Ltd.	Nil	3
3.	Jalpaiguri	Nil	Nil	Nil	M.D. Enterprise	Nil	3
		Nil	Nil	Nil	G.G. Singh	Nil	3
		Nil	Nil	Nil	Maa Maynamata Warehousing Pvt. Ltd.	Nil	3
		Nil	Nil	Nil	Sunil Saha (Assam More)	Nil	3
		Nil	Nil	Nil	Nutan & Anamika Agarwal	Nil	3
4.	Uttar Dinajpur	Nil	Nil	Nil	Buddhadeb Deb	Nil	3
5.	Malda	Nil	Nil	Nil	Malda Mango Co – Operative Society Ltd.	Nil	3
6.	South 24 Pgs	Nil	Nil	Nil	Aeindri Agro Food Product	Nil	3
Total							30

[Signature]
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