

West Bengal State Warehousing Corporation
(A Government Undertaking)
Khadya Bhavan, B-Block, (4th Floor)
11A, Mirza Ghalib Street,
KOLKATA-700087.
Website: www.warehousingwb.com
Email : swc@wb.gov.in

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Memo No: 2229 /Etab/R(I)-24/SWC/18-19

Dated : 02/11/2018

NOTICE FOR RECRUITMENT OF CLERKS CUM DEO

West Bengal State Warehousing Corporation, a statutory Body Corporate under the administrative control of Food & Supplies Dept., Govt. of West Bengal, intends to engage 10 (ten) nos. of Clerk cum D.E.O. on purely Contractual and Temporary basis for an initial period of **one year** only.

Eligibility Criteria:

1. Graduation in any subject from a UGC recognized University
2. Good knowledge of English language reading and drafting
3. Basic Knowledge of Computer including knowledge of Ms-Office and Internet.

Desirable: Diploma/ Certificate in Computer application.

Age Limit : Maximum 35 years as on 01/08/2018.

Job responsibilities: Drafting (both manual and computer based), basic filework,etc.

Consolidated Monthly Professional Fees : Rs. 11,000/- (Rupees Eleven thousand only).

Mode of selection and tentative schedule of selection process :

The entire selection process will comprise of the following stages :-

- a. Preliminary Test (MCQ Type)- to be held during 1st to 2nd Week of December 2018.
- b. Main Exam (Descriptive type, English & Computer aptitude test) –during 3rd Week of December 2018.
- c. Interview of the short listed candidate 1st of Week of January 2019
- d. Issuance of engagement offer to the finally selected candidate tentative 1st Week of January 2019 allowing joining time one month from the date of offer.

The interested candidates may apply in the prescribed proforma only through online mode at <http://warehousingwb.com/recruitment>. **Closing date for receipt of application is 25/11/2018.**

Addition, alteration, corrigendum, if any will be published in the official website of the Corporation (www.warehousingwb.com) only.


Managing Director
WBSWC.

WEST BENGAL STATE WAREHOUSING CORPORATION

Recruitment Notice

WBSWC is going to engage 10 (Ten) Nos. Clerk cum D.E.O. on purely contractual and temporary basis for an initial period of one year only. For detailed terms and conditions, please log on to <http://warehousingwb.com/recruitment>. Addition, alteration, rectification, corrigendum, if any, will be published in the aforesaid website only. **Closing date for submission of application - 25/11/2018.**



Managing Director

WBSWC