

West Bengal State Warehousing Corporation
(A Government Undertaking)
Khadya Bhawan, B-Block (4th Floor),
11A, Mirza Gallib Street, Kolkata-700087
Website: www.warehousingwb.com
E- mail: swc@wb.gov.in

Memo No:1333/P (III)-1/SWC/18-19

Date: 25.07.2018

TENDER NOTICE

Sealed quotations are invited for printing and supply of the following items from the reputed printers and suppliers within Kolkata having sufficient knowledge and experience in the regard.

1. 11 Point Agreement Form	-	500 Pcs.
2. Payment Voucher Form	-	500 Pcs.
3. Cash Book	-	400 Pcs.
4. Deposit Application Form	-	500 Pcs.
5. Journal Voucher Form	-	500 Pcs.
6. Monthly Insurance Form	-	300 Pcs.
7. File Cover	-	5000 Pcs.
8. Tally Card	-	5000 Pcs.
9. Attendance Register	-	100 Pcs.
10. Plain Note Sheet Pad	-	400 Pcs.
11. Indent Form	-	400 Pcs.
12. File Flap	-	5000 Pcs.

Rate should be quoted on lot basis including all charges, applicable GST etc. printing should be made strictly in the sample paper to be enclosed with the quotation. Inspection of specimen of previous printing and current printing materials may be done on any working day of placement of 10.30 A.M. to 4.30P.M. printed item should be supplied within 15 days from the date of placement of order.

Sealed quotation superscripted as “ Quotations for printing of books & pads” must reach this office within 2.00 P.M. or or before 04.08.2018 and the same will be opened at 3.00 P.M. on 04.08.2018.

The Authority reserves the right of accepting and/or rejecting any quotation without assigning and reason.

Sd/-
Secretary